

THREE VILLAGE CENTRAL SCHOOL DISTRICT OF
BROOKHAVEN AND SMITHTOWN

MEETING OF THE BOARD OF EDUCATION
JANUARY 10, 2012

Meeting of the Board of Education of the Three Village Central School District of Brookhaven and Smithtown held at the North Country Administration Center, 100 Suffolk Avenue, Stony Brook, New York 11790 on January 10, 2012 at 6:00 pm.

There were present:

John Diviney, President
Deanna Bavlnka, Trustee
Inger Germano, Trustee
Jeffrey Kerman, Trustee
Susanne Mendelson, Trustee

There was absent:

Jonathan Kornreich, Vice President
Irene Gische, Trustee

There were also present:

Neil Lederer, Interim Superintendent of Schools
Cheryl Pedisich, Deputy Superintendent
Jeffrey Carlson, Assistant Superintendent for Business Services
Gary Dabrusky, Assistant to the Superintendent for Human Resources
Andrea Wilson, District Clerk
Alan Baum, Principal, WMHS
Richard Guercio, Esq.
Ashley Gabriele, Student Representative to the Board
Visitors

CALL TO
ORDER

Mr. Diviney called the meeting open at 6:12 pm.

MOVE INTO
EXECUTIVE
SESSION

Dr. Kerman motioned to move into Executive Session at 6:13 pm in accordance with Open Meeting Law §105 (d) collective negotiations pursuant to the Taylor Law (Substitute Teacher Unit); (f) employment history of a particular person(s) (Retirements), seconded by Mrs. Germano, and carried by a 4-0-0 vote.

Ms. Mendelson entered the meeting at 6:25 pm.

Mrs. Bavlnka motioned to exit executive session at 7:55 pm and return to the public meeting after a brief recess, seconded by Ms. Mendelson, and carried by a 5-0-0 vote.

RECONVENE
INTO PUBLIC
SESSION

Mr. Diviney reconvened the Board into public session at 8:03 pm and led the pledge of allegiance.

CHANGES IN
THE MEETING
AGENDA

Item IX: E. 1. Instructional Personnel – Modification Schedule A6; Deletion – Schedule B2.

PUBLIC
PARTICIPATION

There were no public participants at this time.

MINUTES AND
BIDS

Minutes of
December 13,
2011

Be it RESOLVED that the Board of Education accept the minutes of its December 13, 2011 meeting.

Motion was made by Dr. Kerman, seconded by Ms. Mendelson and carried by a 5-0-0 vote to accept the minutes as presented.

REPORTS

Student
Representative
Report

Ms. Gabriele reported on various upcoming events at Ward Melville High School (winter concerts; Win-A-Date fundraiser), encouraging members of the community and staff to attend.

Minutes of January 10, 2012

ITEMS FOR BOARD DISCUSSION

Budget 2012-2013

Mr. Carlson presented the preliminary budget overview.

Budget Overview:

Original difference between rollover budget and 2% tax levy increase was \$11.4 million

- Anticipated \$500,000 increase in state aid
- Use same amount of fund balance/reserves as 2011-12 (\$6.3 million)
- Budget reductions in TRS and health insurance

Lowers gap (amount required to reach 2% tax levy) to \$9.3 million

- Gap in \$ for various tax levy % increases:

Levy Increase	Required Cuts
2%	\$9,300,000
3%	\$8,050,000
4%	\$6,800,000
5%	\$5,550,000
6%	\$4,300,000

- Potential Budget Reductions:
 - Occ Ed – incoming Juniors - \$300,000
 - Security - \$100,000
 - Athletics - \$130,000
 - Co-curricular programs - \$25,000
 - Textbooks - \$50,000
 - Supplies, equipment, contracted services - \$500,000

Lowers gap to \$8.2 million (to 2% tax levy)

- Required cuts by position type to reach tax levy of:
(with % of total FTE)

FTE		2%	4%	6%
650	Teachers/Paras	91 (14%)	61 (9%)	31 (5%)
33	Administrators	4 (12%)	3 (9%)	2 (6%)
206	Monitors/SEA's	40 (19%)	30 (15%)	20 (10%)
146	Teaching Assts	10 (7%)	8 (5%)	6 (4%)
94	Clerical	3 (3%)	2 (2%)	1 (1%)
90	M&O	3 (3%)	2 (2%)	1 (1%)

- Procedures:
 - Meetings with Principals and Directors to identify positions to be cut (Teaching positions to reach 4% levy = 17 Elementary and 44 Secondary)
 - Specific positions/impact on students will be itemized and presented to the Board for consideration
 - Will impact all grades and subject areas
- Further Reductions:
 - To reach a 2% tax levy increase, an additional \$2.5 million would need to be cut from the budget
 - Consideration of half day kindergarten and an 8 period day at the secondary schools
- Communication – Getting the Word Out:
 - Mr. Lederer has been in attendance at various district meetings almost every night informing the community about the upcoming budget
 - A series of videos will be recorded to make it easier to stay informed
 - All budget presentations and videos will be available on the District's website

INFORMATION ITEMS TO THE BOARD

Policy

2160-School District Officer and Employee Code of Ethics(Draft 1-revision); 2382-Broadcasting and Taping of Board Meetings(Draft 1-renumber/revision); 4315-Health Education(Draft 1-revision); 4315.1-Aids Instruction(Draft 1-abolishment); 4321.51-Confidentiality and Access to Individualized Education Programs, Individualized Education Services

Be it RESOLVED that the Board of Education accept the following Policies as delineated below:

- 2160 – School District Officer and Employee Code of Ethics – First Reading (*Draft 1-revision*)
- 2382 – Broadcasting and Taping of Board Meetings – First Reading (*Draft 1-renumber/revision*)
- 4315 – Health Education – First Reading (*Draft 1-revision*)
- 4315.1 – Aids Instruction – First Reading (*abolishment*)
- 4321.51 – Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans (*Draft 1 – adoption*)
- 4325 – Academic Intervention Services (*Draft 1-adoption*)
- 5500 – Student Records – First Reading (*Draft 1 – revision*)
- 5695 – Students and Personal Electronic Devices – First Reading (*Draft 1 – adoption*) - **tabled**

Motion was made by Mr. Diviney to move the policies as presented to a second reading and table Policy 5695, seconded by Dr. Kerman, and carried by a 5-0-0 vote to approve the resolution as amended.

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Programs and Service Plans(Draft1-adoption); 4325_Academic Intervention Services(Draft1-adoption); 5500-Student Records(Draft1-revision); 5695-Students and Personal Electronic Devices(Draft1-adoption)

ITEMS FOR BOARD ACTION

Personnel Matters

Instructional

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the instructional personnel items as described in the schedules listed below:

Motion was made by Dr. Kerman, seconded by Mrs. Germano, and carried by a 5-0-0 vote to approve the resolution as amended.

APPOINTMENT TO INSTRUCTIONAL POSITIONS

Scully, Meghan Teaching Assistant
Dowling College – BS
Previous Tenure – No
Related to current employee - No
Salary, Step/Level – \$25,248, 1/3
Annual Stipend - \$150
Effective – 1/11/12

This is a three year probationary appointment with tenure due 1/11/15. This appointment is due to the resignation of Patricia Gallerani. Ms. Scully will be assigned to Nassakeag and Minnesauke Elementary Schools for the 2011-12 school year. Ms. Scully is currently a substitute teacher and fingerprint clearance is on file.

APPOINTMENTS TO SUBSTITUTE TEACHER/ NURSE/ PARAPROFESSIONAL/ TEACHING ASSISTANT POSITIONS

TEACHERS:

Kenah, Janet
Fingerprint clearance has been received.

Morello, Jennifer
Fingerprint clearance has been received.

Preddice, Philip
Due to the urgent need for a substitute music teacher for Alisa Rabbitt, Mr. Preddice was approved by the Superintendent as an emergency appointment, with an effective date of January 6, 2012. However, as Ms. Rabbitt unexpectedly had to start her maternity leave one day earlier, Mr. Preddice was called in to substitute on January 5, 2012. Consequently, we respectfully request that Mr. Preddice may be approved as a substitute teacher with an effective date of January 5, 2012. Mr. Preddice retired as a teacher in the District on June 30, 2011, and as such, fingerprint clearance is not required.

APPOINTMENTS OF CO-CURRICULAR SPONSORS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Activity</u>	<u>Effective</u>	<u>Rate</u>	<u>Not to Exceed</u>
Schaible	Ashley	Setauket	Internet Safety Advisor	2011-2012	\$1,354.00	\$1,354.00

* Ms. Schaible will be replacing Nicole Baxter who is unable to be advisor. The change in advisor was inadvertently omitted from the December 13, 2011 Agenda due to clerical error.

Baldo	George	WMHS	InSTAR	9/6/11-6/22/12	\$1,919.00	\$1,919.00
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THEATRE ARTS

Chase	Christine	Gelinas	Choreographer	3/1/12-3/30/12	\$1,700.00	\$1,700.00
DiLorenzo	Stefanie	Gelinas	Painting	3/1/12-3/30/12	\$1,000.00	\$1,000.00
Hanscom	Stanley	Gelinas	Stage Manager	3/1/12-3/30/12	\$1,200.00	\$1,200.00
Tranchino	Gretchen	Gelinas	Costumes	3/1/12-3/30/12	\$1,100.00	\$1,100.00
Sacco	Michael	Gelinas	Artwork	3/1/12-3/30/12	\$600.00	\$600.00
Meek	Deborah	Gelinas	Lighting	3/1/12-3/30/12	\$1,300.00	\$1,300.00
Herrell	Kraig	Gelinas	Set Design	3/1/12-3/30/12	\$1,200.00	\$1,200.00
Anderson	Melissa	Gelinas	Co-Director	3/1/12-3/30/12	\$5,000.00	\$5,000.00
Hayes	Daniel	Gelinas	Co-Director	3/1/12-3/30/12	\$1,502.00	\$1,502.00
Gelfer	Phil	Gelinas	Orchestra Director	3/1/12-3/30/12	\$3,117.00	\$3,117.00
Hayes	Daniel	Gelinas	Vocal Director	3/1/12-3/30/12	\$3,498.00	\$3,498.00
Gelfer	Phil	Gelinas	Producer	3/1/12-3/30/12	\$1,883.00	\$1,883.00

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Maier	Kenneth	Gelinas	Painting	3/1/12-3/30/12	\$1,000.00	\$1,000.00
Moloney	Edward	Gelinas	Set Design	3/1/12-3/30/12	\$1,400.00	\$1,400.00
Daguerre	Edward	Gelinas	Lighting	3/1/12-3/30/12	\$1,300.00	\$1,300.00
Vorwald	Gary	Gelinas	Photography	3/1/12-3/30/12	\$500.00	\$500.00
DeRosa	Michael	Gelinas	House Manager	3/1/12-3/30/12	\$900.00	\$900.00
Kostis	Dean	Gelinas	Set Design	3/1/12-3/30/12	\$600.00	\$600.00

APPOINTMENTS FO HOURLY EXTRA ASSIGNMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Not to Exceed</u>
AIS						
Alessi	Christian	Gelinas	Math AIS Prep	1/9/11-4/4/12	\$50.27	*
Baron	Josh	Gelinas	Math AIS Prep	1/9/11-4/4/12	\$50.27	*
Kranenberg	Patricia	Gelinas	Math AIS Prep	1/9/11-4/4/12	\$50.27	*
McNamara	Laura	Gelinas	Math AIS Prep	1/9/11-4/4/12	\$50.27	*
* Total not to exceed amount for Math AIS Prep for whole group = \$5630.24/ Total 112 hours						
Costello	Ann Marie	Gelinas	ELA AIS Prep	1/11/12-4/27/12	\$50.27	*
Elliot	Doug	Gelinas	ELA AIS Prep	1/11/12-4/27/12	\$50.27	*
Ouzounian	Marisa	Gelinas	ELA AIS Prep	1/11/12-4/27/12	\$50.27	*
Schwartz	Nicole	Gelinas	ELA AIS Prep	1/11/12-4/27/12	\$50.27	*
Waldbauer	Nicole	Gelinas	ELA AIS Prep	1/11/12-4/27/12	\$50.27	*
Wesnofske	Christina	Gelinas	ELA AIS Prep	1/11/12-4/27/12	\$50.27	*
*Total not to exceed amount for ELA AIS Prep for whole group - \$4524.30/ Total 90 hrs						
Guarascio	Vicki	Gelinas	SAT Review - Biology	10/1/11-6/30/12	\$50.27	\$1,508.10

IN-SERVICE COURSE

Bernhard	William	Gelinas	Transitioning to Concept Mastery in Algebra 2/Trig	6/22/2012	\$67.53/hr	\$3,038.85
Lamiroult	Brenda	Admin/NC	Differentiated Instruction Across the Curriculum for Secondary Teachers	1/12/2012	\$67.53/hr	\$3,038.85
Montalbano	Gina	Arrowhead	Guided Reading : Supporting Readers with Comprehension, Fluency & Accuracy	1/19/2012	\$67.53/hr	\$3,038.85

CO-CURRICULAR ADVISORS

Guarascio	Vicky	Gelinas	Science Olympiad	10/1/11-6/30/12	\$38.77	\$1,163.10
Moloney	Edward	Gelinas	Science Olympiad	10/1/11-6/30/12	\$38.77	\$1,163.10

CURRICULUM WRITING

Burke	Laurie	Murphy	8th Grade Regents Curriculum Projects	2010-2011	\$42.20	\$168.80
Fernandes	Charles	Murphy	iPad Pilot Workshops	1/23/2012	\$43.47	\$434.70

CHAPERONING

Cipriano	Cara	Gelinas	Spring Concerts	5/10,5/17,5/23/12	\$38.77	\$350.00
DePersio	Robert	Gelinas	Spring Concerts	5/10,5/17/12	\$38.77	\$350.00
Hayes	Daniel	Gelinas	Spring Concerts	5/17,5/23/12	\$38.77	\$350.00
Manco	Steven	Gelinas	Spring Concerts	5/10,5/17,5/23/12	\$38.77	\$350.00
Salzano	Chantel	Gelinas	Spring Concerts	5/10,5/17,5/23/12	\$38.77	\$350.00
Schwartz	Nicole	Gelinas	Chaperone	1/11/12-6/22/12	\$38.77	\$250.00
Patti	Celiana	Gelinas	Chaperone	1/11/12-6/22/12	\$38.77	\$250.00
McNamara	Brendan	Gelinas	Chaperone	1/11/12-6/22/12	\$38.77	\$250.00
McNamara	Laura	Gelinas	Chaperone	1/11/12-6/22/12	\$38.77	\$250.00
Schwartz*	Nicole	Gelinas	Winter Concert III	12/15/2011	\$38.77	\$150.00

* Nicole Schwartz replaced Daniel Hayes - previously approved, but unable to attend.

Salzano*	Chantel	Gelinas	Winter Concert II & III	12/8/11, 12/15/11	\$38.77	\$175.00
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*Main Office was not advised this teacher was to chaperone these concerts

Baron	Josh	Gelinas JHS	Home Tutoring	11/21, 11/28, 12/6	\$44.26	\$177.04
Goldmacher	Jacqueline	Murphy JHS	Home Tutoring	11/17, 11/21, 11/22, 11/28, 11/29	\$44.26	\$663.90
Goldmacher	Jacqueline	Murphy JHS	Home Tutoring	11/30, 12/1, 12/6, 12/7, 12/8	\$44.26	\$663.90
Goldmacher	Jacqueline	Murphy JHS	Home Tutoring	12/9, 12/12, 12/13, 12/14, 12/15	\$44.26	\$663.90

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Name	Building	Assignment	Effective Dates	Rate	Total
Martin	Marvel	WMHS Home Tutoring	9/19, 9/26, 10/17, 11/7, 11/14, 11/21, 11/10, 11/14, 11/15,	\$44.26	\$420.47
Martin	Marvel	WMHS Home Tutoring	11/28	\$44.26	\$177.04
Martin	Marvel	WMHS Home Tutoring	12/1, 12/5, 12/7, 11/1, 11/8, 11/15, 11/29,	\$44.26	\$154.91
McCabe	Kimberly	Murphy Home Tutoring	12/6	\$44.26	\$442.60
Muller	Gisela	WMHS Home Tutoring	11/29, 12/2, 12/20, 11/14, 11/16, 11/21,	\$44.26	\$265.56
Reo	Scott	JHS Home Tutoring	11/28, 12/1	\$44.26	\$276.62
Reo	Scott	JHS Home Tutoring	11/17, 11/22, 11/29, 12/1, 12/6	\$44.26	\$221.30
Reo	Scott	JHS Home Tutoring	11/3, 11/10, 11/17, 12/1, 12/8	\$44.26	\$165.97
Reo	Scott	JHS Home Tutoring	12/12, 12/14, 12/20, 11/28, 12/5, 12/15, 12/20,	\$44.26	\$199.17
Schnupp	Jeanne	Murphy Home Tutoring	12/21	\$44.26	\$409.40
Servedio	Heather	JHS Home Tutoring	10/10, 10/17, 10/24, 10/31, 11/14	\$44.26	\$442.60
Sterne	Ira	WMHS Home Tutoring	11/14, 11/28, 11/21, 11/22, 11/28,	\$44.26	\$177.04
Tursi	Jennifer	WMHS Home Tutoring	11/29, 11/30	\$44.26	\$365.14
Tursi	Jennifer	WMHS Home Tutoring	12/1, 12/5, 12/6, 12/7, 12/8	\$44.26	\$398.34

Non-Instructional

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the non-instructional personnel items as described in the schedules listed below:

Motion was made by Dr. Kerman, seconded by Mrs. Germano, and carried by a 5-0-0 vote to approve the resolution as presented.

TERMINATION – NON-INSTRUCTIONAL STAFF

<u>NAME</u>	<u>SCHOOL/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Foster, Deborah	Murphy Junior High School / Part-time Food Service Worker	1/11/12

APPOINTMENT TO NON-INSTRUCTIONAL POSITION

MONITOR/SPECIAL EDUCATION AIDE

Sells, Caryann
 Special Education Aide (6.25 hours/day)
 Gelinas Junior High School
 New Position
 Related to current employee: No
 Salary: \$13.59/hr (Step 1/ Level 12)
 Annual Stipend: \$700
 Effective: January 11, 2012

Ms. Sells is currently a substitute Teaching Assistant in the district. Fingerprinting clearance has been received and is on file.

CHANGE OF STATUS NON-INSTRUCTIONAL STAFF

MONITOR/SPECIAL EDUCATION AIDE

Prinzo, Babette
 From: Special Education Aide (Step 4/Level 11)
 Setauket Elementary School
 To: Monitor (Step 4/Level 2)
 Arrowhead Elementary School
 Replacing: Babette Prinzo
 Effective: January 11, 2012

Ms. Prinzo is returning to her previous position.

APPOINTMENT TO NON-INSTRUCTIONAL SUBSTITUTE POSITION

MONITOR/SPECIAL EDUCATION AIDE

Farrell, Ryan
 Salary-\$11.42/hr.
 Effective-1/11/12

Mr. Farrell is the son of Daniel Farrell, a psychologist at Ward Melville High School. Fingerprinting clearance has been received and is on file.

APPOINTMENT OF HOURLY EXTRA ASSIGNMENT

Last Name	First Name	Building	Assignment	Effective	Rate	Hours
Bogdanski	Caroline	Mount Elementary	Field Trip	12/2/2011	Regular Hrly Rate	2 hours

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Recommendations
of Committee on
Special Education
Meetings of:

*October 31, November
1, 2, 7, 14, 16, 18, 21,
29, December 2, 5, 6,
7, 8, 9, 12, 13, 14, 15,
16, 19, and 21, 2011*

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Special Education.

Motion was made by Dr. Kerman, seconded by Mrs. Germano, and carried by a 5-0-0 vote to approve the resolution as presented.

Recommendations
of Committee on
Preschool Special
Education
Meetings of:

*November 28,
December 6, 13, 20,
22, and 28, 2011*

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Preschool Special Education.

Motion was made by Dr. Kerman, seconded by Mrs. Bavluka, and carried by a 5-0-0 vote to approve the resolution as presented.

OTHER ITEMS
OF INTEREST

Mrs. Bavluka commented on the recent Programs Fair at Ward Melville High School noting the high turnout for the first time event.

PUBLIC
PARTICIPATION

There were no public participants at this time.

ADJOURNMENT

There being no further business to be conducted, motion was made by Dr. Kerman, seconded by Mrs. Germano, and carried by a 5-0-0 vote to adjourn the meeting at 8:40 pm.

Respectfully submitted,

Andrea Wilson
District Clerk