

TeacherReacher

Parent Guide

Step 1

Go to www.teacherreacher.com

On the main page, click on sign up

Choose District: Use the drop down and locate your district.

Parent First Name: Put your first name.

Parent Last Name: Put your last name.

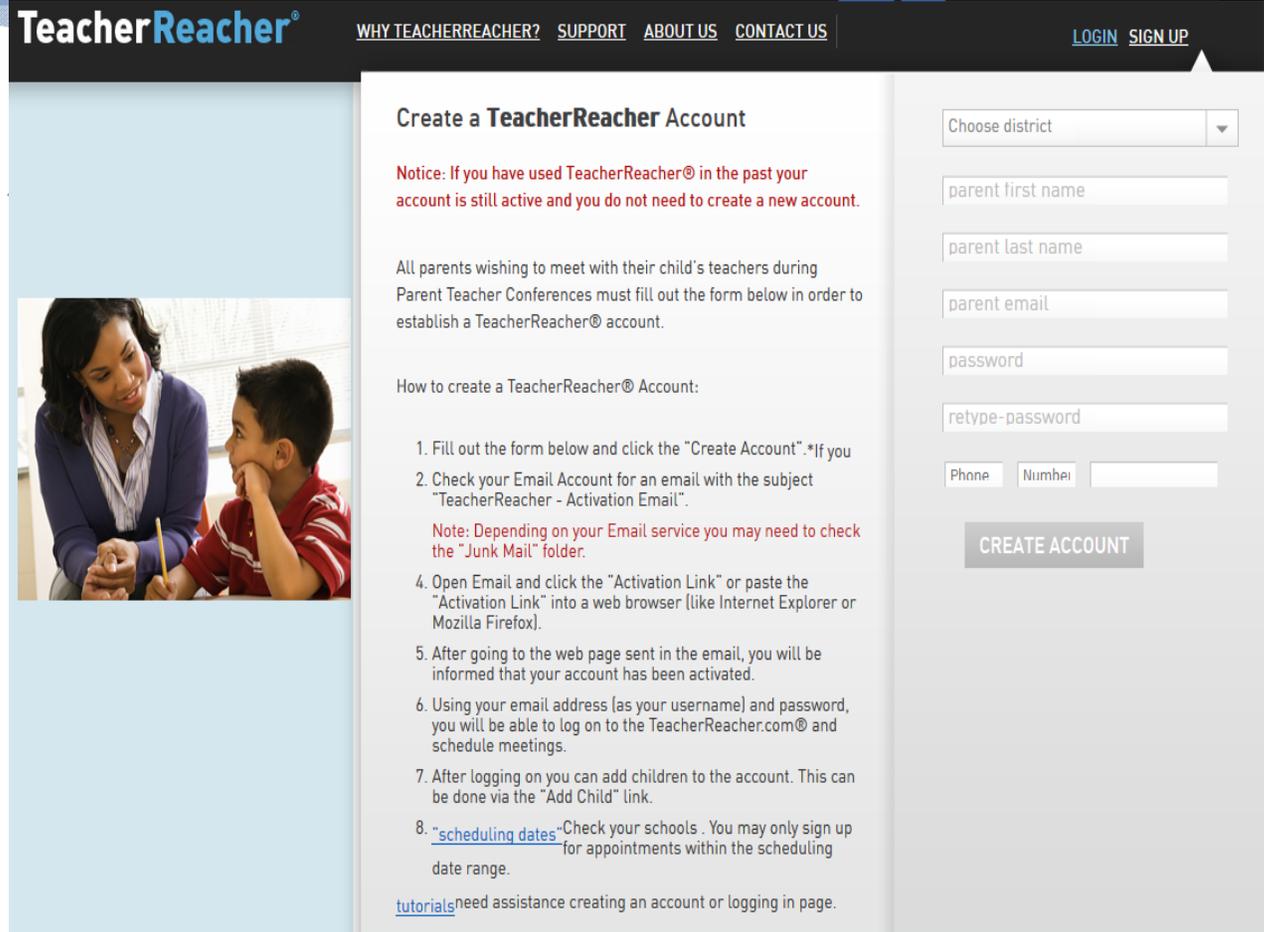
Parent Email: Put your email address.

Password: This will be your password to access TeacherReacher. Don't put the password to access your Email account.

Verify Password: Type the same password again.

Parent Contact Number: Use either your home phone or your cell phone.

Click **Create Account** once.



The screenshot shows the TeacherReacher website interface. At the top, there is a navigation bar with the logo "TeacherReacher®" and links for "WHY TEACHERREACHER?", "SUPPORT", "ABOUT US", and "CONTACT US". On the right side of the navigation bar, there are links for "LOGIN" and "SIGN UP". Below the navigation bar, there is a large image of a woman and a child sitting at a table, looking at something together. To the right of the image, there is a form titled "Create a TeacherReacher Account". The form includes a dropdown menu for "Choose district", and input fields for "parent first name", "parent last name", "parent email", "password", and "retype-password". There are also input fields for "Phone" and "Number". A "CREATE ACCOUNT" button is located at the bottom right of the form. Below the form, there is a list of instructions for creating an account, including filling out the form, checking email for activation, and logging in. A note mentions checking the "Junk Mail" folder. A link for "scheduling dates" is provided, and a link for "tutorials" is also present.

TeacherReacher® [WHY TEACHERREACHER?](#) [SUPPORT](#) [ABOUT US](#) [CONTACT US](#) [LOGIN](#) [SIGN UP](#)

Create a TeacherReacher Account

Notice: If you have used TeacherReacher® in the past your account is still active and you do not need to create a new account.

All parents wishing to meet with their child's teachers during Parent Teacher Conferences must fill out the form below in order to establish a TeacherReacher® account.

How to create a TeacherReacher® Account:

1. Fill out the form below and click the "Create Account". *If you
2. Check your Email Account for an email with the subject "TeacherReacher - Activation Email".

Note: Depending on your Email service you may need to check the "Junk Mail" folder.

4. Open Email and click the "Activation Link" or paste the "Activation Link" into a web browser (like Internet Explorer or Mozilla Firefox).
5. After going to the web page sent in the email, you will be informed that your account has been activated.
6. Using your email address (as your username) and password, you will be able to log on to the TeacherReacher.com® and schedule meetings.
7. After logging on you can add children to the account. This can be done via the "Add Child" link.
8. [scheduling dates](#) - Check your schools. You may only sign up for appointments within the scheduling date range.

[tutorials](#) need assistance creating an account or logging in page.

Choose district

parent first name

parent last name

parent email

password

retype-password

Phone Number

CREATE ACCOUNT

Step 2

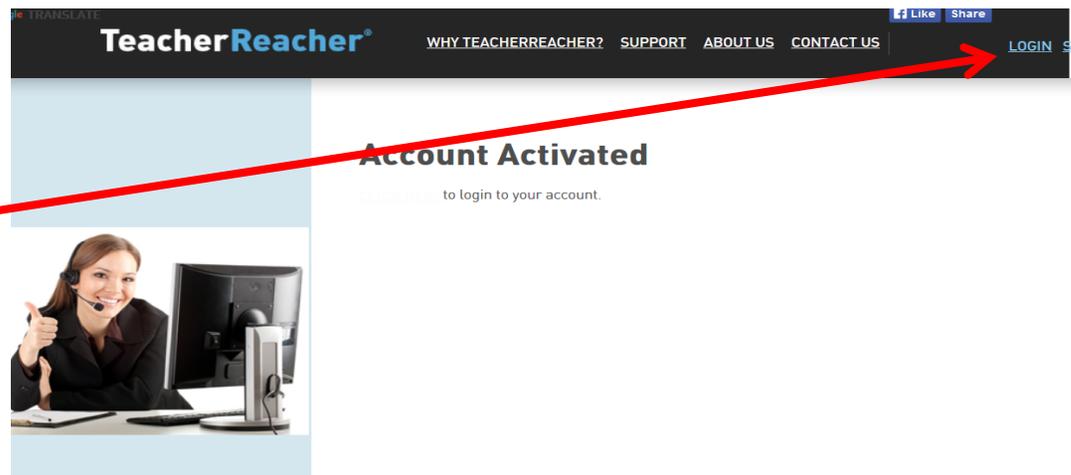
Go into your personal Email account

Sign into your e-mail account for an e-mail from admin@teacherreacher.com or admin@paperfreeconcepts.com

Open e-mail and click the link inside to activate your TeacherReacher account .

The Account Activated page will appear once your parent account is activated.

Bring your mouse to Login and click PARENT.



Step 3

Log in using your email and recently created password.

Choose the district.

The screenshot shows a web interface for logging in. At the top, there are links for [LOGIN](#) and [SIGN UP](#). Below them is a form titled "LOGIN" with a sub-heading "Parent Account Login". The form contains three input fields: "email", "password", and "Choose district" (a dropdown menu). Below the "Choose district" field is a link for [forgot password?](#). At the bottom of the form is a "LOGIN" button and a checkbox labeled "remember me". Three red arrows originate from the text box on the left and point to the "email", "password", and "Choose district" fields.

Click Parent Teacher

Teacher**Reacher**[®]

[MY ACCOUNT](#) [CONFERENCE SCHEDULER](#) [ADD CHILD](#) [SUPPORT](#) [LOGOUT](#)



[PARENT TEACHER](#) →



[EVENTS](#) →



[SEMINARS](#) →

Add Children

Google TRANSLATE **TeacherReacher®** [MY ACCOUNT](#) [SCHEDULERS](#) [ADD CHILD](#) [SUPPORT](#) [LOGOUT](#)

Parent Boces's PTC Schedule					
Core					
Date/Time	Room	Teacher	Student	Swap	Delete
No Meetings Scheduled					
Elective					
Date/Time	Room	Teacher	Student	Swap	Delete
No Meetings Scheduled					
RETRIEVE SCHEDULE					

No Children Registered.
[Click Here To Add Children To Your Account.](#)

Click this link to add your child(ren) to your account.

Step 3

Add Children

1. Select the school.
2. Enter child's first name (as registered in the school).
3. Enter child's last name (as registered in the school).
4. Enter the child's Birth Date.
5. Click "Find Student"
6. Select the correct student from the list.
7. Click "Add Student".
8. Repeat steps 1-7 for each child.

CURRENT CHILDREN	
No Children Registered	
SEARCH DATABASE	
Choose School	<input type="text"/>
First Name:	<input type="text" value="child's first name"/>
Last Name:	<input type="text" value="child's last name"/>
Birth Date:	Jan <input type="text" value="1"/> 2015 <input type="text"/>
<input type="button" value="FIND STUDENT"/>	

SEARCH RESULTS			
Student Found			
	Name	Grade	Student ID
<input checked="" type="radio"/>	Student Student	9	000000000012
<input type="button" value="ADD STUDENT"/>			

Step 4A

Schedule Appointments

TeacherReacher®

[MY ACCOUNT](#)

[SCHEDULERS](#)

[ADD CHILD](#)

[SUPPORT](#)

[LOGOUT](#)

1. Move your mouse to Schedulers.
2. Then click on Parent Teacher.

Parent Boces's PTC Schedule					
Core					
Date/Time	Room	Teacher	Student	Swap	Delete
No Meetings Scheduled					
Elective					
Date/Time	Room	Teacher	Student	Swap	Delete
No Meetings Scheduled					
RETRIEVE SCHEDULE					

Conference Dates		
Student Student		
Date	Appointment Total	
October 2015 10/27/15	Type	Current / Max Appts.
Make Appt.	Core:	0 / 8
	Elec.:	0 / 0
October 28, 2015 10/28/15	Type	Current / Max Appts.
Scheduling Closed	Core:	0 / 8
	Elec.:	0 / 0

3. Click Make Appt.

Step 4B

Click on Dept

1. Click on Dept.
2. Click on a teacher.
3. Choose an available time.
4. Click the “Make Appointment” button.

After clicking submit, Click make Appointment and go through steps 1-4 again to sign up for additional teachers.

Teacher**Teacher**[®]

[MY ACCOUNT](#) [SCHEDULERS](#) [ADD CHILD](#) [SUPPORT](#) [LOGOUT](#)

DEPT ALPHA MY TEACHERS

Core

CORE

ART

M Goldberg
J Gonzalez

H Lohr

K Schiutaz

N Scott

L Seckler

BUSINESS

ENGLISH

ESL

FOREIGN LANGUAGE

HEALTH

INDUSTRIAL ARTS

LOTE LANGUAGE OTHER THAN ENG

MATHEMATICS

MUSIC

PHYSICAL EDUCATION

SCIENCE

SOCIAL STUDIES

SPECIAL EDUCATION

TBD

TECHNOLOGY

THE ARTS

Choose Time

- | | |
|--|---|
| <input type="radio"/> 12:45 PM - 12:50 PM | <input type="radio"/> 2:00 PM - 2:05 PM |
| <input checked="" type="radio"/> 12:50 PM - 12:55 PM | <input type="radio"/> 2:05 PM - 2:10 PM |
| <input type="radio"/> 12:55 PM - 1:00 PM | <input type="radio"/> 2:10 PM - 2:15 PM |
| <input type="radio"/> 1:00 PM - 1:05 PM | <input type="radio"/> 2:15 PM - 2:20 PM |
| <input type="radio"/> 1:05 PM - 1:10 PM | <input type="radio"/> 2:20 PM - 2:25 PM |
| <input type="radio"/> 1:10 PM - 1:15 PM | <input type="radio"/> 2:25 PM - 2:30 PM |
| <input type="radio"/> 1:15 PM - 1:20 PM | <input type="radio"/> 2:30 PM - 2:35 PM |
| <input type="radio"/> 1:20 PM - 1:25 PM | <input type="radio"/> 2:35 PM - 2:40 PM |
| <input type="radio"/> 1:25 PM - 1:30 PM | <input type="radio"/> 2:40 PM - 2:45 PM |
| <input type="radio"/> 1:30 PM - 1:35 PM | <input type="radio"/> 2:45 PM - 2:50 PM |
| <input type="radio"/> 1:35 PM - 1:40 PM | <input type="radio"/> 2:50 PM - 2:55 PM |
| <input type="radio"/> 1:40 PM - 1:45 PM | <input type="radio"/> 2:55 PM - 3:00 PM |
| <input type="radio"/> 1:45 PM - 1:50 PM | <input type="radio"/> 3:00 PM - 3:05 PM |
| <input type="radio"/> 1:50 PM - 1:55 PM | <input type="radio"/> 3:05 PM - 3:10 PM |
| <input type="radio"/> 1:55 PM - 2:00 PM | <input type="radio"/> 3:10 PM - 3:15 PM |

Suggested topics for conference

if desired you may suggest area of interest to you

- Grades Behavior
 Homework Tests

Enter specific questions

You have 100 characters left.

MAKE APPOINTMENT

Step 5

After scheduling you can print your schedule or email it to yourself.

What you are scheduled for

Parent Boces's PTC Schedule					
Core					
Date/Time	Room	Teacher	Student	Swap	Delete
10/27/15 12:50 - 12:55		Goldberg	Student Student	Swap	Delete
10/27/15 1:30 - 1:35		Beach	Student Student	Swap	Delete
Elective					
Date/Time	Room	Teacher	Student	Swap	Delete
No Meetings Scheduled					

RETRIEVE SCHEDULE

Optional

Make more appointments

Conference Dates		
Student Student		
Date	Appointment Total	
October 2015 10/27/15 Make Appt.	Type	Current / Max Appts.
	Core:	2 / 8
	Elec.:	0 / 0
October 28, 2015 10/28/15 Scheduling Closed	Type	Current / Max Appts.
	Core:	0 / 8
	Elec.:	0 / 0

Parent Boces's Schedule			
View by: All Dates			
All Students			
Date/Time	Room	Teacher	Student
10/27/15 12:50 - 12:55		Goldberg	Student Student
10/27/15 1:30 - 1:35		Beach	Student Student

Click the date of the conference (if not correct)

Click on your child's name

Click on whether you want it printed or e-mailed to you

CLICK TO PRINT

CLICK FOR EMAIL



www.nassauboces.org