



**THREE VILLAGE
CENTRAL SCHOOL DISTRICT**

The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.

**William S. Bernhard, Principal
Ward Melville High School**

November, 2022

Dear Parents or Guardians:

Next month, we have scheduled our Parent/Teacher Conferences. The purpose of these conferences is to provide additional time during non-school hours for Parents/Guardians to meet with their child's teachers. Parents who have concerns are strongly encouraged to attend. Please be advised that we only offer on-line registration for making these appointments to see your child's teachers and that we offer only one appointment for each of your child's teachers and are filled on a first-come, first-served basis. Conferences will be held in person.

Parent/Teacher Conferences are to be held: Wednesday, December 7, 2022 from 5:30 pm to 8:30 pm

On-Line Registration Begins: Tuesday, November 15, 2022 at 7:30 am

On-Line Registration Ends: Tuesday, November 22, 2022 at 9:00 am

Each appointment will be 8 minutes with 2 minutes passing time between teachers.

There will be only 1 appointment for each Parent and Teacher.

Please respect the teacher's and the other parent's time schedule by arriving and leaving on time.

The evening will end promptly at 8:30 pm.

Please read through the bulleted items below to assist you in making your appointments.

- Please click or go to: www.teacherreacher.com
- Either use an existing account or create a new one and remember to select 'Three Village CSD' whenever you log on.
- **Parents of 10th Grade Students and any other junior or senior that did not attend last year's conferences need to add their child to their Teacher Reacher Account.**
- Have your child's schedule handy and using the form below, begin to make your appointments. Please note the Teacher and Subject.

As in the past, if you are unable to attend on the scheduled conference date or are closed out, you may request an appointment with your child's teacher at a mutually agreed-upon time. We strongly encourage you to participate in this evening and look forward to seeing you.

If you are having trouble with the site or have any further questions, please call 631-730-4909 for assistance.

Sincerely,

Paul Gold

Paul Gold
Assistant Principal – Grade 10
Coordinator of Diversity, Equity and Inclusion

Assistant Principals: Dr. Paul Gold, Michael Jantzen, Stacey Zeidman
Deans: Jay Negus, Matthew Fyfe

380 Old Town Road ■ East Setauket, New York 11733 ■ Telephone: 631-730-4900

Dr. Kevin Scanlon, Superintendent of Schools
Jeffrey Carlson, Deputy Superintendent
Dr. Gary B. Dabrusky, Assistant Superintendent for Human Resources
Dr. Brian Biscari, Assistant Superintendent for Educational Services

PARENT SCHEDULE FOR TEACHER CONFERENCES
Wednesday ~ December 7, 2022
5:30 pm ~ 8:30 pm

Students Name: _____

TIME	TEACHER	SUBJECT
5:30-5:38		
5:40-5:48		
5:50-5:58		
6:00-6:08		
6:10-6:18		
6:20-6:28	BREAK	
6:30-6:38		
6:40-6:48		
6:50-6:58		
7:00-7:08		
7:10-7:18		
7:20-7:28	BREAK	
7:30-7:38		
7:40-7:48		
7:50-7:58		
8:00-8:08		
8:10-8:18		
8:20-8:28		