



**THREE VILLAGE**  
CENTRAL SCHOOL DISTRICT

**Setauket Elementary School**

April 22, 2009

Dear Parents,

At this time we are in the initial stages of planning for the upcoming school year and will begin the process of forming classes for the 2009-2010 school year. As parents, you are an important member of the educational team, and we invite you to provide us with information to better understand your child's needs.

Our staff considers each child's academic, social and emotional needs as we form next year's classes. In addition to meeting each child's individual needs, we strive to create classes that are balanced academically, behaviorally and socially; keeping in mind the class size and boy/girl ratio.

The process involves many variables and incorporates your child's classroom teacher and many school specialists. Your input is valued, however, it is optional. Please keep in mind requests for specific teachers or placement with specific children *will not be considered*. Concerns related to your child's placement should be written on the attached form and returned no later than **Wednesday, May 6<sup>th</sup>**.

The process of placement is a complex one which requires time and careful review. In late August we will notify via the Parent Portal of your child's class placement as well as information regarding the opening of the school year.

We appreciate your cooperation and support of our efforts in this important process.

Sincerely,

Anne M. Rullan, Ed. D.  
Principal

Attachment

*The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.*

**Anne M. Rullan, Ed. D., Principal**  
**Patricia Rose, Assistant Principal**

**PLEASE KEEP IN MIND THAT IN ORDER FOR PARENTAL INPUT TO BE CONSIDERED, THE DEADLINE DATE FOR FORMS IS WEDNESDAY, MAY 6<sup>TH</sup>. THANK YOU.**

Please describe your child's strengths with regard to academics and behavior.

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Please describe any weaknesses.

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Additional comments regarding your child:

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Thank you!

\*\*\*The completion of this form guarantees that your input will be thoughtfully considered and balanced with the staff and administrative input. This does not guarantee placement with a specific teacher and/or students.