



*The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.*

**THREE VILLAGE  
CENTRAL SCHOOL DISTRICT**

Nassakeag Elementary School  
490 Pond Path  
Setauket, New York 11733

*Gail Casciano, Principal*  
*Nancy Pickford, Assistant Principal*

April 6, 2017

Dear Nassakeag Families,

We will soon begin the process of forming classes for the 2017-2018 school year. Our staff considers each child's academic, social and emotional needs as we form next year's classes. In addition to meeting each child's individual needs, we strive to create classes that are balanced academically, behaviorally and socially, keeping in mind class size and boy/girl ratio.

The process involves many variables and incorporates your child's classroom teacher, special area teachers, school specialists and administration. As a parent, you are an important member of the educational team. In order to create a manageable system for parent input, we can only accept the designated form; letters will *not* be accepted. Please keep in mind, requests for specific teachers or classmates will *not* be considered. If you have had a first-hand experience with a teacher, feel free to include that information on the "Parent Input Form"; however, we cannot place your child based on another family's experience with a teacher. Please understand that we cannot accommodate requests for private meetings pertaining to placement.

Please note that it is *not* necessary for all parents to complete this form. The form should only be used in special circumstances when the parent feels they have pertinent information that is required for staff consideration during the class placement process.

If you choose to complete a form, your comments related to your child's placement should be submitted on the "Parent Input Form" and returned to the main office no later than Friday, May 5, 2017.

We appreciate your understanding and cooperation with this important process.

Sincerely,

Gail Casciano  
Principal

GC:cb

Cheryl Pedisich, **Superintendent of Schools**  
Jeffrey Carlson, **Assistant Superintendent, Business Services**  
Gary Dabrucky, Ed.D., **Assistant Superintendent, Human Resources**  
Kevin Scanlon, **Assistant Superintendent, Educational Services**  
P. O. Box 9050 ■ East Setauket, New York 11733-9050 ■ Telephone: 631-730-4000 ■ Fax: 631-689-7045

**FOR PARENTAL INPUT TO BE CONSIDERED, PLEASE KEEP IN MIND THE DEADLINE DATE FOR SUBMITTING THIS FORM IS FRIDAY, MAY 5<sup>TH</sup>. THANK YOU.**

\_\_\_\_\_  
Your child's name

\_\_\_\_\_  
Current teacher

\_\_\_\_\_  
Grade

Please describe your child's strengths with regard to academics and/or behavior:

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe any weaknesses or areas of concern:

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Additional comments regarding your child:

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Thank you!

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Telephone Number

**\*\*\*The completion of this form does not guarantee placement with a specific teacher and/or students. The only guarantee is that your input will be thoughtfully considered and balanced with the staff and administrative input.**