



The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.

**THREE VILLAGE
CENTRAL SCHOOL DISTRICT
Setauket Elementary School**

*Kristin P. Rimmer, Principal
Robert Harrington, Assistant Principal*

April 15, 2019

Dear Parents/Guardians,

It's that time of year when we begin the process of forming classes for the 2019- 2020 school year. The process involves many variables and incorporates the input of your child's classroom teacher, special area teachers, school specialists and administration. As a parent, you are an important member of the educational team and we invite you to provide us with information to better understand your child's needs. Please know that our staff considers each child's academic, social and emotional needs as we form next year's classes. In addition to meeting each child's individual needs, we strive to create classes that are balanced academically, behaviorally and socially; keeping in mind class size and boy/girl ratio.

Please keep in mind requests for specific teachers or classmates will not be considered and will be returned. Your comments related to your child's placement should be written on the attached form and returned to the main office no later than Friday, May 10th. Please understand we cannot entertain requests for private meetings pertaining to placement. We will begin the placement process immediately after this date. Therefore, input received after May 10th may not be able to be considered.

As you are aware, the process of placement is a complex one which requires time and careful review. Over the summer, we will notify you via the Infinite Campus Parent Portal of your child's class placement. This is a web based, student management program that permits parents and students with Internet access to view the students' school calendar, schedule, attendance, NYS assessment and Regent's scores, major units of study, major assignments, projects and tests and important event dates. Each parent or guardian is provided with their own private access to view your children in the Three Village School District. Parents who need to get their initial GUID key number to create their parent portal account can receive one from the Main Office. Photo identification is required to receive access. Parents of older siblings who have forgotten or lost their username and password and have not entered an e-mail address into the Portal can arrange an appointment to go to the North Country Learning Center. Please e-mail parentportal@3villagecsd.org for an appointment.

Additional information regarding the opening of the school year will also be provided on The Setauket Website, http://www.threevillagecsd.org/schools/setauket_elementary. We appreciate your cooperation and support of our efforts in this important process.

Sincerely,

Kristin P. Rimmer

Kristin P. Rimmer
Principal

Cheryl Pedisich, **Superintendent of Schools**
Jeffrey Carlson, **Assistant Superintendent, Business Services**
Gary Dabrusky, Ed.D., **Assistant Superintendent, Human Resources**
Kevin Scanlon, **Assistant Superintendent, Educational Services**

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Setauket Elementary School Parent Input Form
2019-2020 School Year

All forms must be returned to the Setauket Main Office by Friday, May 10th, 2019 to be considered.

The completion of this form does not guarantee placement with a specific teacher and/or students. The only guarantee is that your input will be thoughtfully considered and balanced with the staff and administrative input.

Student Name

Current Teacher

Grade

Please describe your child's strengths with regards to academics and/or behavior:

Please describe any challenges your child may face with regards to academics and/or behavior:

Any additional information you wish to provide:

Thank you!

Parent Signature

Parent Name

Contact Number