



**THREE VILLAGE  
CENTRAL SCHOOL DISTRICT**

*The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.*

*Peter Melore  
Executive Director  
Health, P.E., Recreations & Athletics  
Ward Melville High School  
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Dear Parents and Athletes,

We are excited to announce that the Athletic Department is launching Final Forms, an online forms system that will help us boost compliance and safety and reduce repetitive paperwork for families. Final Forms allows you to complete and sign required athletic participation forms from your computer, tablet or mobile device.

Final Forms saves data from season-to-season and year-to-year, meaning that you will never need to enter the same information twice! This system also pre-populates information wherever possible, saving you time if you have multiple children. Final Forms will now be used in lieu of the current sport clearance tab on the parent portal, mail notifications will be sent upon clearance.

Starting with the Spring 2019 season, you **must register** for a sport using Final Forms. The only form(s) that are required to be printed and handed in to the Health office are the **NYS Physical form and medication/ medical forms completed by your medical provider as needed**. Please note, if you currently have a valid physical and paperwork on file in the Health Office, you do not need to hand it in again or get a new physical until it expires (physical exams remain valid for 1 year). However, **sport registration must be completed with Final Forms on line in order to be cleared to play.**

Final Forms will send you automatic notifications once information is entered into the system. It will inform you of when a physical is close to the expiration date and you will be able to see if your child has been cleared to play.

Final Forms will be open for registration as follows:

**Registration for JV and Varsity Fall sports 2019 opens 7/28 (new private Physicals due to health office 8/5)**

**Registration for JHS Fall sports 2019 opens 8/5 (new private Physicals due to health office 8/19)**

Please register at: <https://threevillage-ny.finalforms.com>

Follow the prompts to create your account, create your students and sign your forms. Click on the Parent Playbook for additional guidance. **\*\*\* DO NOT USE SCHOOL EMAIL ACCOUNT FOR YOUR CHILD**

If you require any support during the process, scroll to the page bottom and click 'Use Support'. Thank you for your assistance and cooperation in streamlining processes, boosting compliance and increasing safety in the Three Village District Athletic Department.

Respectfully,

Peter Melore  
Executive Director, HPERA

Cheryl Pedisich, **Superintendent of Schools**  
Jeffrey Carlson, **Assistant Superintendent, Business Services**  
Gary Dabrusky, Ed.D., **Assistant Superintendent, Human Resources**  
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