



**THREE VILLAGE  
CENTRAL SCHOOL DISTRICT**

*The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.*

Kevin Finnerty  
Executive Director  
Health, P.E., Recreations & Athletics  
Ward Melville High School  
380 Old Town Road  
East Setauket, NY 11733-3499  
Phone (631)-730-4980  
Fax (631) 730-4985

Dear Parents and Athletes,

To register and receive clearance to participate in a sport, please follow these procedures and deadlines. Our Athletic Department utilizes Final Forms, an online forms system that helps boost compliance and safety and reduces repetitive paperwork for families. Final Forms allows you to complete and sign required athletic participation forms from your computer, tablet or mobile device. Final Forms is used in lieu of the old sports clearance tab on the parent portal. Email notifications will be sent upon clearance.

**For this upcoming spring season, you must register for a sport using Final Forms. The only form(s) that are required to be printed and handed in to the Health office are the NYS Physical form and medication/medical forms completed by your medical provider as needed. Please note, if you currently have a valid physical and paperwork on file in the Health Office, you do not need to hand it in again or get a new physical until it expires (physical exams remain valid for 1 year). However, sport registration must be completed with Final Forms on line in order to be cleared to play.**

Final Forms will send you automatic notifications once information is entered into the system. It will inform you of when a physical is close to the expiration date and you will be able to see if your child has been cleared to play.

**Final Forms will be open for registration as follows:**

- **Registration for JV and Varsity spring sports 2020 opens 2/10/20 (new private physicals for JV/Varsity Sports due to health office by 2/28/20)**
- **First day of JV and Varsity spring sports tryouts/practice is Monday 3/9/20**

Please register at: <https://threevillage-ny.finalforms.com>

Follow the prompts to create your account, create your students and sign your forms. Click on the Parent Playbook for additional guidance. **\*\*\* DO NOT USE SCHOOL EMAIL ACCOUNT FOR YOUR CHILD.**

If you require any support during the process, scroll to the page bottom and click 'Use Support'. Thank you for your assistance and cooperation in streamlining processes, boosting compliance and increasing safety in the Three Village District Athletic Department.

Sincerely,

Kevin Finnerty  
Executive Director HPERA

Cheryl Pedisich, **Superintendent of Schools**  
Jeffrey Carlson, **Deputy Superintendent**  
Gary Dabrusky, Ed.D., **Assistant Superintendent, Human Resources**  
Kevin Scanlon, **Assistant Superintendent, Educational Services**

100 Suffolk Avenue ■ Stony Brook, New York 11790 ■ Telephone: 631-730-4000 ■ Fax: 631-474-7784

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