

SCHEDULE CHANGE PROCEDURE 2019-20

Please complete the grade level drop/add form below, or you can pick one up in the guidance office, in order to submit a schedule change request. The completed form must be submitted to the guidance office beginning Tuesday, September 3, 2019. Students are required to follow their original schedule. Counselors will work on honoring schedule change requests as they are submitted. The last day to make a schedule change request is Thursday, September 12, 2019.

Please check the portal in order to verify that your schedule change request has been completed.