

Three Village Central School District
P. O. Box 9050
East Setauket, New York 11733-9050

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER
Board of Education
Three Village Central School District
P. O. Box 9050
East Setauket, New York 11733-9050

I hereby apply to () inspect only or () inspect and request reproduction @ 25 cents per page, the following record(s):

NAME OF APPLICANT: _____ PHONE #: _____
(Please Print)

ADDRESS: _____

IN ACCORDANCE WITH PUBLIC INFORMATION LAW SECTION 89(2)(b) I CERTIFY THAT THE INFORMATION REQUESTED WILL NOT BE USED FOR ANY COMMERCIAL PURPOSE.

SIGNATURE: _____ DATE: ____/____/____

I hereby acknowledge receipt of the reproduction of records.

Representing: _____

Mailing Address: _____

Date: ____/____/____ Signature: _____

FOR OFFICE USE ONLY

Approved ()

Denied (for the reason(s) below)

- () Confidential disclosure
- () Part of investigatory files
- () Unwarranted invasion of personal privacy
- () Record of which this agency is legal custodian cannot be found
- () Record is not maintained by this agency
- () Exempted by statute other than the Freedom of Information Act
- () Other (specify) _____

SIGNATURE: _____ TITLE: _____ DATE: ____/____/____

NOTICE: You have a right to appeal a denial of this application to the Superintendent of Schools of the Three Village Central School District. Please submit such appeal in writing to the Superintendent, who must then respond within ten days of the receipt of the appeal.

NOTE: Refer to policy 1120 and regulation 1120-R for more information.