

Please note: PLACEMENTS ARE CONSIDERED FINAL. Class changes are limited to extreme circumstances due to the numerous factors that were taken into consideration when initial placements were made. Changes disrupt this process and the balance we hope to strike between classes. We do value your input and hope you understand our commitment to providing a quality educational experience for all our students.

**WILLIAM SIDNEY MOUNT
ELEMENTARY SCHOOL
CLASS CHANGE REQUEST 2011-2012**

Please complete a separate form for each child. Thank you.

STUDENT'S NAME: _____ GR: _____

ASSIGNED TEACHER: _____

Phone number: _____ Email: _____

Did you fill out the Parent Input Form in the spring & submit it by the deadline?

Yes No

- Please note that other letters, emails or information submitted after the deadline were not included in the process.
- Please keep in mind that we cannot accommodate specific teacher requests or requests to be placed with friends.

Please check one of the following & briefly describe the circumstances in the space provided-

<input type="checkbox"/>	New situation at home
<input type="checkbox"/>	Placement appears not to reflect input provided- *Please re-cap the information you provided on the Parent Input form in the space below.
<input type="checkbox"/>	Separate from another child not addressed
<input type="checkbox"/>	Child is new to district/building
<input type="checkbox"/>	New personal information acquired over summer
<input type="checkbox"/>	Older sibling had teacher (Please provide sibling's name and year below)
Please describe the learning environment you feel would best meet your child's needs. Be as specific as possible.	

Note: Your child's previous teachers' input will also be taken into consideration.

** No changes can be confirmed until all change requests have been received. If a change is approved, you will be contacted by the principal or asst. principal by Monday, Aug 29th regarding your concern. Thank you.*