



The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well rounded individual who is an involved, responsible citizen.

Paul J. Gelinias Junior High School

Gustave M. Hueber, Principal
Antonio Santana, Assistant Principal

February 23, 2010

Dear Parent/Guardian:

The district has scheduled the evening of Thursday, March 25, 2010 for parent/teacher conferences for Gelinias Junior High School. The purpose of these conferences is to provide additional time during the non-school hours for parents or guardians to interact with teachers about their son or daughter. Teachers are encouraging those parents or guardians who are concerned with their child meeting New York State Department of Education and/or Three Village standards to request a conference.

These conferences will be by appointment only and are 10 minutes in length. We have scheduled the evening of **Monday, March 15th**, for you to sign-up for a conference with your child's teachers. The sign-ups will take place in the cafeteria between **5:30 p.m. and 8:30 p.m.**

Our 7th grade parents will be able to make appointments with their child's teacher team. These appointments will be available during the day on March 19th, March 22nd and March 23rd in addition to the evening conference on March 25th. These daytime appointments will be 15 minutes in length.

Given the confidential nature of special education, sign-ups on March 15th **will not** be necessary for resource room, speech, and ALC. *If this pertains to your child, please complete the form on the reverse side of this letter and return it to your child's special education teacher.* **However, sign-ups will be necessary on March 15th for all other classes that your child is attending.**

Please respect the teachers' and the other parents' time scheduled by arriving and leaving on time. The conference evening will end promptly at 8:30 p.m. Unless you hear otherwise, assume that you have received your requested time.

As in the past, however, if you are unable to attend on the scheduled conference date or are closed out, you may request a telephone conference with your child's teacher by calling the Main Office 730-4700 and leave a voicemail for the teacher.

We hope the conference evening will be a worthwhile experience.

Yours truly,

Gustave M. Hueber
Principal

(OVER PLEASE →)

25 Mud Road ■ Setauket, New York 11733-1499 ■ Telephone: (631) 730-4700

Donald F. Webster, **Interim Superintendent of Schools**

Assistant Superintendents:

Cheryl Pedisich, Educational & Pupil Personnel Services ■ Jeffrey Carlson, Business Services ■ B. Allen Mannella, Interim Human Resources

SPECIAL EDUCATION CONFERENCE REQUEST FOR MARCH 25, 2010

Student Name _____ Grade _____

Parent/Guardian Name _____

Parent/Guardian Home Phone: _____

Work Phone: _____ Cell Phone: _____

Homeroom _____ Subject _____

Teacher _____

Are you a parent/guardian who works outside the home during daytime hours?

_____yes _____no

Preferred Time Slots: 1st, 2nd, 3rd Choice

Time Choice: 5:30-6:30 p.m. _____ 6:30-7:30 p.m. _____ 7:30-8:30 p.m. _____

Please be aware that you will be provided a 15 minute appointment.

Your child's special education teacher will contact you to let you know your appointment time.

PLEASE COMPLETE
AND RETURN TO YOUR CHILD'S SPECIAL EDUCATION
TEACHER
