

**Three Village Central School District  
P.O. Box 9050  
East Setauket, NY 11733-9050**

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[www.threevillagesd.org](http://www.threevillagesd.org)



# THREE VILLAGE

## SCHOOL DISTRICT



### 2011-2012 CALENDAR & RESOURCE GUIDE



## ◆ A MESSAGE FROM THE BOARD PRESIDENT & SUPERINTENDENT ◆

Dear Residents:

Welcome Back! On behalf of the Board of Education and as the Interim Superintendent, we look forward to the 2011-12 academic year being an educationally rewarding and enriching experience for our students.

We take great pride in our programs that provide for our students' needs and celebrate their many achievements. The Three Village Central School District is truly one of the finest school districts in our state and nation. I write that as an objective educator, who has always greatly admired the outstanding accomplishments of the Three Village students.

Bolstered by an outstanding faculty, we look forward to a highly successful school year.

This calendar provides a comprehensive listing of our schools' daily activities and events, in addition to important information with regard to school hours, procedures, telephone numbers, and organizations that can help make your family's school experience both productive and rewarding. Please take a few minutes to review the detailed information included in the calendar and keep it in a safe spot for easy reference. Please note the change to our schools' instructional times on page 29.

As a community resident, we urge you to participate in school district activities and organizations. It is only through a true school-community partnership that we can reach our full potential as a district.

As always, we thank you for your on-going support, understanding



*Left to right: (standing) Interim Superintendent of Schools Neil Lederer, Trustee Irene Gische, Trustee Jeffrey Kerman, Trustee Deanna Bavlnka, (sitting) Trustee Susan Mendelson, President John Diviney, Vice President Jonathan Kornreich, and Trustee Inger Germano.*

and spirit of cooperation. The members of the Board of Education and the administrative team are always there to serve and assist. We wish all of our students, their families and the community a successful 2011-12 school year.

Sincerely,

John K. Diviney  
Board of Education President

Neil Lederer  
Interim Superintendent  
of Schools

**THE MISSION** of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.

### Diversity Events and Religious Observances

In recognition and respect for the myriad of cultures in our collective communities, the District has noted a number of major days of religious significance in the upper left hand corner of the month in which they occur. The District respectfully requests that all members of the community, including faculty and staff, be considerate of the Three Village students and their families while they observe these days.

JULY 2011						
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SEPTEMBER 2011						
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**August Observances**  
 Ramadan Begins 8/1 (30 Days)  
 Tisha B'Av 8/9  
 Krishna Janmashtami 8/22  
 Eid al Fitr 8/31

# AUGUST 2011

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
		WMHS Class of 2012 Photos				
7	8 WMHS/JHS Private Physician Athletic Physicals Due	9	10	11 Summer Driver Ed Ends	12 Last Day to Register for 9/10 ACT Summer Recreation/Travel Camp Ends  WMHS Senior Recall Cabaret (Aud) 7:30pm	13
14	15	16 WMHS Athletic Physicals	17 PJG Athletic Physicals	18 RCM Athletic Physicals WMHS Varsity/JV Football Season Begins	19	20
			NYS Regents Exams			
21	22	23 WMHS Athletic Physical Make-ups New Teacher Orientation (NC - RM 104) 8:30am-3:30pm	24 PJG Athletic Physical Make-ups Substitute Teacher Orientation (NC - RM 104) 8:30am-3:30pm	25 TA Training Day (NC) 8:30am-3:30pm Mount K Play Date 10:00am Mount New Student Orientation 11:30am RCM Athletic Physical Make-ups WMHS Walk Through 9:00-11:00 am	26 Minne Student Walk Through 10:00am-2:00pm	27
28	29 WMHS Fall Sports Begin JHS Walk Throughs 9:00-11:00am Minne K Play Date 10:00am Minne New Student Orientation 1:00pm Summer Connections RCM	30 Arrow K Play Date 10:00am Nass K Play Date 10:00am Set K Play Date 10:00am  Board of Education Meeting (NC) 8:00pm	31 Superintendent's Conference Day (Staff Only)  Schools Closed	Visit the District website <a href="http://www.threevillagecsd.org">www.threevillagecsd.org</a> for news & upcoming events		All events are subject to change/cancellation


# SEPTEMBER 2011

September Observances  
Navaratri 9/28  
Rosh Hashanah 9/29-30

Continuing Education  
Classes begin 9/19/11  
Registration begins immediately upon receipt of the brochure.  
The brochure is also available at  
[www.threevillagecsd.org](http://www.threevillagecsd.org)

AUGUST 2011						
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OCTOBER 2011						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">All events are subject to change/cancellation</div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto; background-color: #006633; color: white;">Visit the District website <a href="http://www.threevillagecsd.org">www.threevillagecsd.org</a> for news &amp; upcoming events</div>				<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">1</div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">First Day of School for Students</div> <div style="font-size: small; margin-top: 5px;">Fall Driver Education Applications Available - WMHS RM 136A Set PTA Welcome Back Brunch</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">2</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">3</div>
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">4</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">5</div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto; background-color: #d9ead3;">Labor Day Schools Closed</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">6</div> <div style="font-size: small; margin-top: 5px;">JHS Fall Sports Begin PJG Staff Welcome Back Breakfast 7:30-10:00am</div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto; font-size: x-small;">Minne Open House Gr. 1 - 7:00pm; Gr. 3 - 7:35pm; Gr. 2 - 8:10pm</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">7</div> <div style="font-size: small; margin-top: 5px;">PTA General Council Mtg. (NC) 9:30am Varsity/JV Mandatory Parent/Athlete Code of Conduct Meeting (WMHS) 6:00pm</div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto; font-size: x-small;">Minne Open House Gr. 6 - 6:00pm; Gr. 4 - 7:00pm; Gr. K - 7:35pm; Gr. 5 - 8:10pm</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">8</div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto; font-size: x-small;">Arrow Open House Grades K-6</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">9</div> <div style="font-size: small; margin-top: 5px;">Last Day to Register for 10/1 SAT (not offered at WMHS) Set Back to School Bash 6:00-8:00pm (rain date 9/16)</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">10</div> <div style="font-size: small; margin-top: 5px;">ACT (Not Given at WMHS)</div>

<p>11</p>	<p>12</p> <p>Fall Community Swim Registration WMHS Residents 6:00pm/ Non-Residents 7:00pm Minne PTA Mtg. 7:00pm WMHS PTSA Mtg. 7:00pm</p> <p>Minne Open House Gr. 1 - 7:00pm Gr. 3 - 7:35pm Gr. 2 - 8:10pm</p>	<p>13</p> <p>Fall Driver Ed Registration (Seniors)</p> <p>Board of Education Meeting (NC) 8:00pm</p>	<p>14</p> <p>Fall Driver Ed Registration (Juniors) Minne ESL Open House 6:00pm</p> <p>PJG &amp; RCM Open Houses 7:00pm</p>	<p>15</p> <p>Set PTA Mtg. 7:00pm</p> <p>Nass Open House Gr. K - 6:45pm; Gr. 5 &amp; 6 - 7:00pm; Gr. 1 &amp; 2 - 7:20pm; Gr. 3 &amp; 4 - 7:45pm</p> <p>Minne Open House Gr. 6 - 6:00pm Gr. 4 - 7:00pm Gr. K - 7:35pm Gr. 5 - 8:10pm</p> <p>WMHS Photos (Faculty/Gr. 10&amp;11 Only)</p>	<p>16</p> <p>WMHS Last Day to ADD 1st Semester or Full-Year Course Last Day to Register for 10/22 ACT @ WMHS</p> <p>PJG Back to School Movie Night 7:00pm</p>	<p>17</p>	
<p>18</p> <p>Continuing Education Fall Classes Begin</p> <p>Arrow Gift Wrap Begins Minne SBMT 3:15pm</p>		<p>19</p> <p>RCM New Student Breakfast 8:00am PJG Gr. 7 Parents' Breakfast/PTSA Mtg. 9:30am</p> <p>Mount Open House (Gr. 3-6 - 6:00pm)</p> <p>Set Open House (Gr. K-2 - 6:00pm)</p>	<p>20</p> <p>Emma S. Clark Library Vote @ Library</p> <p>Set Open House (Gr. 3-6 - 6:00pm)</p> <p>Mount Open House (Gr. K-2 - 6:00pm)</p> <p>Athletic Boosters (WMHS RM 135) 7:30pm</p>	<p>21</p> <p>Professional Development Committee (NC) 3:45pm Arrow SDM 6:30pm Arrow PTA Mtg. 7:30pm WMHS Pre-Open House College Refresher Senior Parents (Aud) 6:45-7:30pm WMHS Open House 7:30pm</p> <p>WMHS Class of 2012 Photo Make-ups/Retakes</p>	<p>22</p> <p>PJG New Student Breakfast 9:00am</p>	<p>23</p> <p>WMHS Homecoming 2:00pm</p>	<p>24</p>
<p>25</p> <p>SEPTA Mtg. (Minne) 7:00pm</p>	<p>26</p>	<p>27</p> <p>Board of Education Meeting (NC) 8:00pm</p>	<p>28</p> <p>WMHS Last Day to Request PASS/FAIL for FULL-YEAR or 1st Semester Course PTA Executive Council Mtg. (NC) 9:30am PTA Round Table Training (NC) 10:30am Mount PTA Mtg. 9:45am Mount SBMT 3:45pm</p>	<p>29</p> <p>Rosh Hashanah - Schools Closed</p> <p>No Sports Practice</p>	<p>30</p>		

# OCTOBER 2011


**October Observances**  
 Yom Kippur 10/8  
 Sukkot 10/13-14  
 Shemini Atzeret 10/20  
 Simchat Torah 10/21  
 Diwali 10/26

**SEPTEMBER 2011**

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**NOVEMBER 2011**

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27	28	29	30			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<p>All events are subject to change/cancellation</p> <p>Visit the District website <a href="http://www.threevillagesd.org">www.threevillagesd.org</a> for news &amp; upcoming events</p>			<p>1</p> <p>SAT I &amp; II (not offered @ WMHS)                      Minne Harvest Festival 12:00pm                      Mount Harvest Festival 12:00pm</p>
<p>2</p> <p>NYS Alternate Assessments 10/3/11-2/10/12</p>	<p>3</p>	<p>4</p> <p>Nass SBMT 3:15pm                      RCM PTO Mtg. 7:00pm</p>	<p>5</p> <p>Nass Kindergarten Meet &amp; Greet 9:00am &amp; 6:00pm                      Nass PTA Mtg. 7:00pm</p>	<p>6</p>	<p>7</p> <p>Last Day to Register for 11/5 SAT (WMHS)</p>	<p>8</p> <p>No Sports Practice</p>
<p>Arrow School Pictures</p>						


9	10 Columbus Day Schools Closed	11 PJG Gr. 8 Parents' Breakfast/PTSA Mtg. 9:30am  Board of Education Meeting (NC) 8:00pm	12 PTA Executive Council Mtg. (NC) 9:30am PJG SBMT 3:45pm RCM PTO Mtg. 7:00pm PJG Adolescent Issue Play 7:00pm	13 Set PTA Mtg. 9:30am PJG Co-Curricular Fair 7:00pm WMHS Hispanic Heritage Month Celebration (Cafe) 6:00-8:00pm	14 WMHS Last Day to DROP or CHANGE LEVELS for 1st Semester Course  Minne Movie Night 7:00pm	15 PSAT @ WMHS 8:00am
		Mount PTA Clothing Drive				
16	17 Minne PTA Mtg. 9:00am RCM SBMT 3:00pm Minne SBMT 3:15pm WMHS PTSA Mtg. 7:00pm	18 Districtwide SBMT Training @ RCM 7:00pm	19 Set SBMT 4:00pm Mount SBMT 6:30pm Mount PTA Mtg. 7:30pm	20 Arrow SDM 6:30pm Arrow PTA Mtg. 7:30pm Three Village Educational Foundation Gala @ Old Field Club 7:00pm	21	22 ACT @ WMHS 8:00am Arrow Harvest Festival
		Set School Pictures		Nass School Pictures		
		Newsday Marching Band Festival				
		Mount PTA Book Fair				
23	24 PTA Board of Education Dinner  SEPTA Mtg. (Minne) 7:00pm	25	26 PTA General Council Mtg. (NC) 9:30am Set Career Day 9:30-11:30am	27 WMHS Fall String Concert 7:30pm	28 WMHS Underclass & Faculty Photo Make-ups Arrow Gr. 6 Ice Cream Social Nass Gr. 6 Halloween Party Minne Halloween Festival 6:00pm & 7:30pm Set Gr. 6 Monster Bash 6:30pm RCM Cabaret Night 7:30pm	29
Red Ribbon Week (All Elementary Schools)						
30	31 WMHS Trick or Treat Street 4:30pm	Board of Education Meeting (NC) 8:00pm				

# NOVEMBER 2011

**November Observances**  
 All Saints' Day 11/1  
 Eid al Adha 11/6  
 Al Hijra 11/26

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DECEMBER 2011						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<p>1</p> <p>HS/JHS Private Physicians Athletic Physicals Due</p>	<p>2</p>	<p>3</p> <p>WMHS Student Government Fall Blood Drive (WMHS)                      PJG &amp; RCM School Picture Retakes</p>	<p>4</p> <p>Last Day to Register for 12/10 ACT (WMHS)                      RCM Global Language Dance                      WMHS Tri-M Swing Dance 7:30pm</p>	<p>5</p> <p>SAT I &amp; II @ WMHS 8:00am</p>
PJG & RCM JHS Book Fairs						
<p>6</p> <p>Daylight Saving Time Ends</p>	<p>7</p>	<p>8</p> <p>Election Day (School In Session)                      Last Day to Register for 12/3 SAT (WMHS)</p>	<p>9</p> <p>Secondary Quarter I Ends                      Mount Photo Retakes                      NYSCAME All-County Rehearsal (Connetquot HS) 3:00-7:00pm                      PJG SBMT 3:45pm</p>	<p>10</p>	<p>11</p> <p>Veterans Day                      Schools Closed</p>	<p>12</p>
WMHS Camerata Performance @ Ithaca College						

<p style="text-align: center; font-size: 2em;">13</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>WMHS Camerata Performance @ Ithaca College</p> </div>	<p style="text-align: center; font-size: 2em;">14</p> <p>JHS Early Winter Sports Begin  Minne SBMT Mtg. 3:15pm  Minne PTA Mtg. 7:00pm  WMHS Fall Athletic Awards (Aud) 7:30pm</p>	<p style="text-align: center; font-size: 2em;">15</p> <p>RCM PTO Mtg. 9:30am  Nass SBMT 3:15pm</p> <p style="text-align: center; margin-top: 10px;">Board of Education Meeting (NC) 8:00pm</p>	<p style="text-align: center; font-size: 2em;">16</p> <p>WMHS Evening Parent/Teacher Conference Sign-Ups  WMHS Winter Sports Begin  PTA Executive Council Mtg. (NC) 9:30am  Set SBMT 4:00pm  Mount SBMT 6:30pm  Mount PTA Mtg. 7:30pm  Athletic Boosters (WMHS RM 135) 7:30pm</p>	<p style="text-align: center; font-size: 2em;">17</p> <p>JHS Evening Parent/Teacher Conference Sign-Ups  Set PTA Mtg. 9:30am  NYSCAME All-County Rehearsal (Huntington) 3:00-9:00pm  Arrow SDM 6:30pm  Arrow PTA Mtg. 7:30pm</p>	<p style="text-align: center; font-size: 2em;">18</p> <p>NYSCAME All-County Rehearsal (Huntington) 9:30am-1:30pm  PJG Pasta and Pops 6:00pm  Arrow WINGO 7:00pm  SEPTA Fundraiser Raffle Drawing (Location TBA)  NYSCAME All-County Concert (Huntington) 8:00pm</p>	<p style="text-align: center; font-size: 2em;">19</p> <p>Long Island Flute Festival @ WMHS</p>
<div style="border: 1px solid black; padding: 2px;"> <p>TVTA Scholarship Show @ RCM 7:30pm</p> </div>						
<p style="text-align: center; font-size: 2em;">20</p>	<p style="text-align: center; font-size: 2em;">21</p> <p>RCM SBMT 3:00pm  WMHS PTSA Mtg. 7:00pm</p>	<p style="text-align: center; font-size: 2em;">22</p> <p>Emergency Plan Drill (15-minute early dismissal for all schools)</p>	<p style="text-align: center; font-size: 2em;">23</p>	<p style="text-align: center; font-size: 2em;">24</p>	<p style="text-align: center; font-size: 2em;">25</p>	<p style="text-align: center; font-size: 2em;">26</p>
<div style="border: 1px solid black; padding: 5px;"> <p>Thanksgiving Recess - Schools Closed</p> </div>						
<p style="text-align: center; font-size: 2em;">27</p>	<p style="text-align: center; font-size: 2em;">28</p>	<p style="text-align: center; font-size: 2em;">29</p> <p>Varsity/JV Mandatory Parent/Athlete Code of Conduct Meeting (WMHS Aud) 6:00pm</p>	<p style="text-align: center; font-size: 2em;">30</p> <p>WMHS Evening Parent/Teacher Conferences  Minne Blood Drive</p>	<div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>All events are subject to change/cancellation</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>Visit the District website  <a href="http://www.threevillagecsd.org">www.threevillagecsd.org</a>  for news &amp; upcoming events</p> </div>		

# DECEMBER 2011

**December Observances**  
 Ashura 12/5  
 Bodhi Day 12/8  
 Feast of the Immaculate Conception 12/8  
 Hanukkah 12/21-28  
 Christmas 12/25  
 Kwanzaa 12/26

NOVEMBER 2011						
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JANUARY 2012						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<p>All events are subject to change/cancellation</p> <p>Visit the District website <a href="http://www.threevillagescd.org">www.threevillagescd.org</a> for news &amp; upcoming events</p>		1 JHS Evening Parent/Teacher Conferences	2 Nass Picture Retake Day	3 SAT I & II @ WMHS 8:00am
				NYSSMA Winter Conference (Rochester)		
4 NYSSMA Winter Conference (Rochester)	5 PJG Winter Concert I 7:30pm RCM Winter Concert I 7:30pm	6 PJG PTSA Mtg. 7:00pm	7	8 Elementary Trimester I Ends Elementary (K-6) Evening Parent/Teacher Conferences Professional Development Committee (NC) 3:45pm PJG Winter Concert II 7:30pm RCM Winter Concert II 7:30pm	9 Elementary Schools Closed Elementary (K-6) Parent/ Teacher Conferences Gr. 7-12 Schools Open	10 ACT @ WMHS 8:00am RCM Holiday Brunch 9:00am
		Arrow/Nass/Set Holiday Boutiques			WMHS Musical	

<p style="text-align: center; font-size: 24pt;">11</p> <p>Setauket Electric Holiday Parade 5:00pm</p>	<p style="text-align: center; font-size: 24pt;">12</p> <p>Elementary (K-6) Evening Parent/Teacher Conferences</p>	<p style="text-align: center; font-size: 24pt;">13</p> <p>Board of Education Meeting (NC) 8:00pm</p>	<p style="text-align: center; font-size: 24pt;">14</p> <p>PTA General Council Mtg. (NC) 9:30am Minne Winter Concert 7:30pm Nass Winter Concert 7:30pm Set Winter Concert 7:30pm</p>	<p style="text-align: center; font-size: 24pt;">15</p> <p>PJG Winter Concert III 7:30pm RCM Winter Concert III 7:30pm</p>	<p style="text-align: center; font-size: 24pt;">16</p> <p>WMHS 1st Semester <b>OVERRIDE Letter Deadline</b> Minne Gingerbread University 7:00pm Set Gingerbread University 7:00pm</p>	<p style="text-align: center; font-size: 24pt;">17</p> <p>Boys &amp; Girls Club Holiday Craft Fair (WMHS) 10:00am-4:00pm</p>
			<p style="text-align: center;">Mount Holiday Boutique</p>			
			<p style="text-align: center;">Minne Holiday Fair</p>			
<p style="text-align: center; font-size: 24pt;">18</p>	<p style="text-align: center; font-size: 24pt;">19</p> <p>RCM SBMT 3:00pm Arrow Winter Concert 7:30pm Mount Winter Concert 7:30pm</p>	<p style="text-align: center; font-size: 24pt;">20</p>	<p style="text-align: center; font-size: 24pt;">21</p> <p>RCM PTO Staff Holiday Brunch</p>	<p style="text-align: center; font-size: 24pt;">22</p> <p>RCM Gr. 7 Theatre 3 Trip WMHS Players "Charlie Brown Christmas" (WMHS LGI) 6:00pm</p>	<p style="text-align: center; font-size: 24pt;">23</p> <p style="text-align: center; color: green;">Superintendent's Conference Day (Staff Only)</p> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p style="text-align: center;">Winter Recess - Schools Closed</p> </div>	<p style="text-align: center; font-size: 24pt;">24</p>
<p style="text-align: center; font-size: 24pt;">25</p>	<p style="text-align: center; font-size: 24pt;">26</p>	<p style="text-align: center; font-size: 24pt;">27</p>	<p style="text-align: center; font-size: 24pt;">28</p>	<p style="text-align: center; font-size: 24pt;">29</p>	<p style="text-align: center; font-size: 24pt;">30</p> <p>Last Day to Register for 1/28 SAT (WMHS)</p>	<p style="text-align: center; font-size: 24pt;">31</p>
<p style="text-align: center;">Winter Recess - Schools Closed</p>						

# JANUARY 2012

DECEMBER 2011						
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FEBRUARY 2012						
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January Observance  
Chinese New Year 1/23

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 New Year's Day Observed  Winter Recess - Schools Closed	3 Spring Driver Ed Applications Available (WMHS RM 136A)	4	5 WMHS Alumni Day (LGI)	6 RCM Sports Night	7
8	9 JHS Private Physician Athletic Physicals Due Minne PTA Mtg. 9:00am WMHS PTSA 7:00pm	10 Nass PTA Mtg 9:00am Nass SBMT 3:15pm  Board of Education Meeting (NC) 8:00pm	11 Spring Driver Ed Registration (Seniors) PTA Executive Council Mtg. (NC) 9:30am PJG SBMT 3:45pm WMHS Winter Concert I (Orchestral/ Chorus) 7:30pm	12 Spring Driver Ed Registration (Juniors) RCM PTO Mtg. 9:30am Financial Aid Night (WMHS) 7:00pm Arrow SDM 6:30pm Arrow PTA Mtg. 7:30pm	13 Last Day to Register for 2/11 ACT (Not given in NYS) Mount WINGO Night 5:30pm RCM International Night 6:30pm Minne Movie Night 7:00pm	14

15	<b>16</b> <b>Martin Luther King, Jr. Day</b> <b>Schools Closed</b>	<b>17</b> Athletic Boosters (WMHS RM 135)	<b>18</b> Set SBMT 4:00pm Mount SBMT 6:30pm Mount PTA Mtg. 7:30pm WMHS Junior Parent Night (Rm 135) 7:00pm	<b>19</b> Set PTA Mtg. 9:30am WMHS Winter Concert II (Band) 7:30pm	<b>20</b> Set Family Game Night 6:30pm  LISFA Elementary Rehearsal (Lindenhurst HS)	<b>21</b>
LISFA Elementary Concert (Lindenhurst HS)	<b>22</b> <b>23</b> JHS Late Winter Sports Begin RCM SBMT 3:00pm Minne SBMT 3:15pm Gr. 6 Puberty Education Parent Orientation (All Elementary Schools) @ Minne 7:30pm	<b>24</b> PJG PTSA Mtg. 9:30am  Board of Education Meeting (NC) 8:00pm	<b>25</b> PTA General Council Mtg. (NC) 9:30am	<b>26</b> WMHS Senior Prom Fashion Show 7:00pm	<b>27</b> Secondary Quarter II Ends WMHS Last Day to CHANGE LEVELS for FULL YEAR Course  Minne Comedy Night 7:00pm RCM Rock for a Cause 7:00pm-10:00pm	<b>28</b> SAT I & II @ WMHS 8:00am  District Elementary Music Festival Rehearsal (Nass) 9:00am-1:00pm
Secondary Mid-terms/Finals - NYS Regents Examinations						
<b>29</b>	<b>30</b> Secondary Semester II Courses Begin	<b>31</b> District Elementary Music Festival Rehearsal (Nass)			All events are subject to change/cancellation	Visit the District website <a href="http://www.threevillagecsd.org">www.threevillagecsd.org</a> for news & upcoming events

# FEBRUARY 2012


JANUARY 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
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29	30	31				

MARCH 2012						
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25	26	27	28	29	30	31

**February Observances**  
 Maha Shavartri 2/3  
 Mawlid an Nabi 2/4  
 Tu BiShvat 2/8  
 St. Valentine's Day 2/14  
 Ash Wednesday 2/22

**Continuing Education**  
 Classes begin 3/1/12  
 Registration begins immediately upon receipt of the brochure.  
 The brochure is also available at  
[www.threevillagescd.org](http://www.threevillagescd.org)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
<div style="border: 1px solid black; background-color: #006633; color: white; padding: 5px; width: fit-content; margin: 0 auto;">                     All events are subject to change/cancellation                 </div> <div style="border: 1px solid black; background-color: #006633; color: white; padding: 5px; width: fit-content; margin: 10px auto;">                     Visit the District website <a href="http://www.threevillagescd.org">www.threevillagescd.org</a> for news &amp; upcoming events                 </div>			Spring Community Swim Registration WMHS Residents 6:00pm/Non-Residents 7:00pm JHS Jazz Night 6:30pm	Mount MST Night 6:00pm	RCM Poetry Slam 7:00pm Set Gr. 6 Social 7:00pm	District Elementary Music Festival Rehearsal (Nass)
					<div style="border: 1px solid black; background-color: #cccccc; padding: 2px;">LISFA Secondary Rehearsal (WMHS)</div>	
5	6	7	8	9	10	11
<div style="border: 1px solid black; background-color: #cccccc; padding: 2px;">LISFA Secondary Concert (WMHS)</div>			PJG SBMT 3:45pm District Elementary Music Festival Concert (WMHS) 7:30pm (snow date 2/9)	Arrow PTA Mtg. 9:30am Mount Teacher Appreciation Luncheon RCM PTO Mtg. 7:00pm	Last Day to Register for 3/10 SAT I Only (WMHS) WMHS Last Day to ADD 2nd Semester Course Last Day to Drop FULL-YEAR Course Minne Science Fair 6:00pm Nass Diversity Appreciation Day RCM Make-A-Wish Dance 7:00pm Set "Kissino" Night & Basket Dinner 7:00pm	ACT (not given in NYS) SCMEA Jazz Festival (Sayville HS)
	<div style="border: 1px solid black; background-color: #cccccc; padding: 2px;">District Elementary Music Festival Rehearsals</div>			<div style="border: 1px solid black; background-color: #cccccc; padding: 2px;">WMHS Players Murder Mystery Dinner/Theater (WMHS Cafe) 6:00pm</div>		

<p>12</p>	<p>13</p> <p>Minne PTA Mtg. 9:00am  Minne SBMT 3:15pm  SEPTA Mtg. (Minne) 7:00pm  WMHS PTSA 7:00pm</p>	<p>14</p> <p>Board of Education Meeting/Review Preliminary Financial Plan/Budget (NC) 8:00pm</p>	<p>15</p> <p>WMHS National Honor Society "One Dollar, One Day"  PTA Executive Council Meeting (NC) 9:30am  Set SBMT 4:00pm  Mount SBMT 6:30pm  Mount PTA Mtg. 7:30pm</p>	<p>16</p> <p>WMHS Student Government Talent Show (Cafe) 7:00pm</p>	<p>17</p> <p>WMHS Last Day to Request PASS/FAIL for 2nd Semester Course</p>	<p>18</p>
<p>19</p>	<p>20</p> <p>President's Day</p> <p>21</p> <p>22</p> <p>23</p> <p>24</p> <p>25</p> <p>Mid-Winter Recess - Schools Closed</p>					
<p>26</p> <p>HS Private Physician Athletic Physicals Due  RCM SBMT 3:00pm</p>	<p>27</p>	<p>28</p>	<p>29</p> <p>PJG and RCM Gr. 7 Orientation for Gr. 6 Parents 7:00pm</p>			


# MARCH 2012

FEBRUARY 2012						
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APRIL 2012						
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29	30					

**March Observances**  
 Purim 3/8  
 Holi 3/8  
 Magha Puja Day 3/8  
 St. Patrick's Day 3/17

**Nonpublic School Transportation Requests for the 2012-2013 School Year are Due April 1, 2012**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>All events are subject to change/cancellation</p> <p>Visit the District website <a href="http://www.threevillagescd.org">www.threevillagescd.org</a> for news &amp; upcoming events</p>				<p><b>1</b></p> <p>Continuing Education Spring Classes Begin</p> <p>Mount Passport Night 6:00pm</p> <p>Winter Athletic Awards (WMHS) 7:30pm</p>	<p><b>2</b></p> <p>Minne MINGO 7:00pm</p> <p>Tri-M Scholarship Concert (WMHS) 8:00pm</p>	<p><b>3</b></p> <p>SCMEA Div. II &amp; III Rehearsals</p>
<b>4</b>	<p><b>5</b></p> <p>JHS Evening Parent/Teacher Conference Sign-Ups</p> <p>WMHS Spring Sports Begin</p>	<p><b>6</b></p> <p>Nass SBMT 3:15pm</p> <p>Special Board of Education Meeting/ Review of Preliminary Financial Plan/Budget (NC) 8:00pm</p>	<p><b>7</b></p> <p>PTA General Council Meeting (NC) 9:30am</p> <p>PJG SBMT 3:45pm</p> <p>Nass PTA Mtg. 7:00pm</p>	<p><b>8</b></p> <p>Set Multicultural Reading Night 6:00pm</p> <p>Arrow SDM 6:30pm</p> <p>Arrow PTA Mtg. 7:30pm</p>	<p><b>9</b></p> <p>Last Day to Register for 4/14 ACT (WMHS)</p> <p>SCMEA Div. II &amp; III Rehearsals</p> <p>RCM Parent Fundraiser</p>	<p><b>10</b></p> <p>SAT I (only) @ WMHS 8:00am</p> <p>SCMEA Div. II &amp; III Rehearsals</p> <p>SCMEA Div. III Concert 8:00pm</p> <p>WMHS Junior Banquet</p>
		Set Book Fair				
Arrow/Mount Spirit Week						

<p>11</p> <p>Daylight Saving Time Begins</p> <p>SCMEA Div. II Concert 5:00pm</p>	<p>12</p> <p>JHS Private Physician Athletic Physicals Due</p> <p>Minne SBMT 3:15pm</p> <p>Minne PTA Mtg. 7:00pm</p> <p>WMHS PTSA Mtg. 7:00pm</p>	<p>13</p> <p>PJG PTSA 9:30am</p> <p>Board of Education Meeting/Review of Preliminary Financial Plan/Budget (NC) 8:00pm</p>	<p>14</p> <p>WMHS Evening Parent/Teacher Conference Sign-Ups</p> <p>Varsity/JV Mandatory Parent/Athlete Code of Conduct Meeting (WMHS Aud) 6:00pm</p> <p>Mount SBMT 6:30pm</p> <p>Mount PTA Mtg. 7:30pm</p>	<p>15</p> <p>JHS Evening Parent/Teacher Conferences</p> <p>Set PTA Mtg. 9:30am</p> <p>LI Philharmonic Performances (WMHS) 10:30am &amp; 12:00pm</p> <p>Professional Development Committee (NC) 3:45pm</p> <p>Set PTA Science Fair 6:00pm</p>	<p>16</p> <p>Elementary Trimester II Ends</p> <p>Last Day to DROP or CHANGE LEVELS for 2nd SEMESTER Course</p> <p>Last Day to File Petitions for May 15 Vote</p> <p>Ithaca College Choir Tour Concert (WMHS Aud) 7:00pm</p>	<p>17</p>
<p>18</p>	<p>19</p> <p>RCM SBMT 3:00pm</p>	<p>20</p> <p>PJG Musical Gr. 6 Performance</p> <p>Special Board of Education Meeting/Review of Preliminary Financial Plan/Budget (NC) 8:00pm</p>	<p>21</p> <p>WMHS Evening Parent/Teacher Conferences</p> <p>PTA Executive Council Mtg. (NC) 9:30am</p> <p>Set SBMT 4:00pm</p> <p>Minne Evening Book Fair 5:00pm</p> <p>Minne Milk &amp; Cookies Night 7:00pm</p> <p>Athletic Boosters (WMHS RM 135) 7:30pm</p>	<p>22</p>	<p>23</p> <p>Arrow Milk and Cookies 7:00pm</p> <p>Minne Spring Soiree 7:00pm</p> <p>Set Lip-Sync/Talent Show 7:00pm</p>	<p>24</p> <p>PJG Senior Citizen Brunch 10:00am</p>
Minne Book Fair		Mount Book Fair		WMHS Players Drama (LGI) 7:30pm		
PJG Musical						
<p>25</p> <p>JHS Spring Sports Begin</p> <p>RCM Senior Citizen Brunch/Gr. 6 Performance 10:00am</p>	<p>26</p>	<p>27</p> <p>Board of Education Meeting/Review of Preliminary Financial Plan/Budget (NC) 8:00pm</p>	<p>28</p> <p>Mount Reading Night 6:00pm</p>	<p>29</p>	<p>30</p>	<p>31</p> <p>WMHS Student Government Bugs Bunny Breakfast</p>
Arrow Book Fair			NYSSMA Solo & Ensemble Festival (Port Jefferson)			
Mount PARP			Arrow PARP			
RCM Musical						

# APRIL 2012

MARCH 2012						
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MAY 2012						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

**April Observances**  
 Rama Navami 4/1  
 Palm Sunday 4/1  
 Holy Thursday 4/5  
 Good Friday 4/6  
 Passover 4/7-14  
 Easter 4/8

**Nonpublic School Transportation Requests for the 2012-2013 School Year are Due April 1, 2012**

**Requests for Special Education Services at Nonpublic Schools Must Be Made to the CSE of the District of Location Prior to June 1, 2012**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Nass SBMT 3:15pm	4 Secondary Quarter III Ends PTA General Council Mtg. (NC) 9:30am  Board of Education Meeting/Budget Review and Adoption/BOCES Annual Vote (NC) 8:00pm	5	6 Last Day to Register for 5/5 SAT (WMHS)	7
	Arrow PARP			Spring Recess - Schools Closed		
	No Sports Practice					
8	9	10	11	12	13	14 ACT @ WMHS 8:00am
	Spring Recess - Schools Closed					

<p>15</p>	<p>16</p> <p>Last Day to File Petitions for Board Elections and Propositions  Minne PTA Mtg. 9:00am  Minne SBMT 3:15pm  WMHS PTSA Mtg. 7:00pm</p>	<p>17</p> <p>PJG Poetry Night 7:00pm</p>	<p>18</p> <p>RCM PTO Mtg. 9:30am  Set SBMT 4:00pm  Mount SBMT 6:30pm  Mount PTA Mtg. 7:30pm</p>	<p>19</p> <p>RCM Career Awareness Day  Set Founders Day 4:00pm  Arrow SDM 6:30pm  Arrow PTA Mtg. 7:30pm  WMHS Spring Concert I (Orchestra) 7:30pm</p>	<p>20</p> <p>Dick Dawe Scholarship Fundraiser 3:00-7:00pm</p>	<p>21</p> <p>WMHS Annual Senior Citizen's Prom (Cafe) 3:00-7:00pm</p>
<p>Mount Kindergarten Screening</p>		<p>NYSSMA Jazz/Guitar/Drum Set Festival (West Islip)</p>				
<p>22</p>	<p>23</p> <p>SEPTA Mtg. (Minne) 7:00pm</p>	<p>24</p> <p>PJG Global Language Honor Society Induction 7:00pm  RCM Global Language Honor Society Induction 7:00pm</p> <p>Board of Education Meeting (NC) 8:00pm</p>	<p>25</p> <p>Set Spring Pictures PTA Executive Council Mtg. (NC) 9:30am  WMHS Spring Concert II (Band &amp; Jazz) 7:30pm</p>	<p>26</p> <p>Mount School Basket Dinner @ Flowerfield 6:30-10:30pm  Set PTA Mtg. 7:00pm</p>	<p>27</p>	<p>28</p> <p>Spring into Art K-12 Student Art Exhibit (Ward Melville Heritage Organization Educational &amp; Cultural Center) 11:00am-3:00pm</p>
<p>WMHS Players Comedy (LGI) 7:30pm</p>						
<p>29</p>	<p>30</p>			<p>All events are subject to change/cancellation</p> <p>Visit the District website <a href="http://www.threevillagescd.org">www.threevillagescd.org</a> for news &amp; upcoming events</p>		


# MAY 2012

**May Observances**  
 National Day of Prayer 5/3  
 Buddha Day 5/6  
 Lag B'Omer 5/10  
 Feast of the Ascension 5/17  
 Shavuot 5/27-28  
 Pentecost 5/27

**Requests for Special Education Services at Nonpublic Schools Must Be Made to the CSE of the District of Location Prior to June 1, 2012**

APRIL 2012						
S	M	T	W	T	F	S
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JUNE 2012						
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24	25	26	27	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		PTA 'Meet the Candidates' Night (WMHS) 7:30pm	Voter Registration Day (WMHS) WMHS Key Club Induction (Aud) 7:00pm RCM PTO Mtg. 7:00pm	PJG PTSA Mtg. 9:30am Arrow SDM 6:30pm Arrow Incoming K Parent Mtg. 7:00pm Arrow PTA Mtg. 7:30pm WMHS Spring Concert III (Chorus) 7:30pm	Last Day to Register for 6/9 ACT (WMHS) Minne Pasta Night 6:00pm Mount Puttin' on the Hits 7:00pm Three Village Educational Foundation Beefsteak Fundraiser @ Old Field Club 7:00pm	SAT I & II (WMHS) 8:00am
6	7	8	9	10	11	12
	Minne SBMT 3:15 pm Incoming Gr. 7 Parent/ Student Athletic Orientation (RCM) 6:00pm WMHS PTSA Mtg. 7:00pm Minne Incoming Kindergarten Parent Orientation 7:00pm Minne PTA Mtg. 8:00pm	Last Day to Register for 6/2 SAT (WMHS)  Board of Education Meeting/Public Hearing (Presentation Only) (NC) 8:00pm	Nass PTA Mtg. 9:30am PJG SBMT 3:45pm PJG National Junior Honor Society Induction 7:00pm RCM National Junior Honor Society Induction 7:00pm	RCM Art Show 6:30pm RCM Spring Concert I 7:30pm PJG Spring Concert I 7:30pm	WMHS 2nd Semester and Full-Year Course Override Letter Deadline  Set PTA Plant Boutique	
				Minne/Mount Plant Fair		
				Arrow Kindergarten Screening		
			Arrow Plant Fair			
		WMHS Advanced Placement (AP) Exams				


13	<p>14</p> <p>Summer Driver Ed Applications Available (WMHS RM 136A) Arrow Spring Concert 7:30pm Mount Spring Concert 7:30pm Nass Beginners' Concert 7:30pm</p>	<p>15</p> <p>Budget Vote &amp; School Board Election 6:00am-9:00pm Elementary Schools PJG Staff Appreciation Day 10:00am-1:30pm Elementary Art Shows</p> <p>Special Meeting (BOE Certification of Annual Meeting &amp; Budget) (NC) 9:30pm</p>	<p>16</p> <p>Community Swim Registration Residents 6:00pm/Non-Residents 7:00pm PTA General Council Meeting (NC) 9:30am Set SBMT 4:00pm Mount SBMT 6:30pm Mount PTA Mtg. 7:30pm</p>	<p>17</p> <p>Set PTA Mtg. 9:30am PJG Spring Concert II 7:30pm RCM Spring Concert II 7:30pm Set Spring Concert 7:30pm</p>	<p>18</p> <p>Mount Career Day JHS Music in the Parks WMHS Music in the Parks WMHS Physics Day at Great Adventure Minne Multicultural Festival 6:00pm</p>	<p>19</p>
				WMHS Players One-Act Festival (LGI) 7:30pm		
				Set Kindergarten Screening		
		WMHS Advanced Placement (AP) Exams				
20	<p>21</p> <p>WMHS Student Government Class Elections Assembly (Pd. 1&amp;2) RCM SBMT Mtg. 3:00pm Minne Spring Concert 7:30pm Nass Spring Concert 7:30pm Set Beginners' Concert 7:30pm</p>	<p>22</p> <p>Arrow Staff Appreciation</p> <p>Board of Education Meeting (NC) 8:00pm</p> <p>Nass Kindergarten Screening</p>	<p>23</p> <p>Minne Staff Appreciation RCM Staff Appreciation PJG Art Show 6:30pm WMHS National Art Honor Society Induction Ceremony (LGI) 7:00pm PJG Spring Concert III 7:30pm RCM Spring Concert III 7:30pm</p>	<p>24</p> <p>WMHS Student Government Spring Blood Drive WMHS Spanish Honor Society Induction (Cafe) 5:00-6:30pm WMHS French Honor Society Ceremony (Cafe) 7:00-8:30pm</p> <p>Nass Kindergarten Screening</p>	25	26
		Set Staff Appreciation				
27	<p>28</p> <p>Memorial Day Schools Closed</p>	<p>29</p> <p>Presidential Community Service Awards (WMHS) 6:00pm WMHS National Honor Society Induction (Aud) 7:30pm</p>	<p>30</p> <p>Summer Driver Ed Registration (Incoming Seniors) PJG Showcase Concert 7:30pm</p>	<p>31</p> <p>Summer Driver Ed Registration (Incoming Juniors) Nass Kindergarten Orientation 9:00am Professional Development Committee (NC) 3:45pm Arrow Beginners' Concert 7:30pm Minne Beginners' Concert 7:30pm WMHS Tri-M Induction Ceremony 7:30pm WMHS 11th Annual Sr. Art &amp; Technology Exhibit (Library) 7:00-9:00pm</p>	<p>All events are subject to change/cancellation</p> <p>Visit the District website <a href="http://www.threevillagescd.org">www.threevillagescd.org</a> for news &amp; upcoming events</p> <p>For information regarding the use of emergency closing days, please refer to page 30.</p>	
				Minne Kindergarten Screening		

# JUNE 2012

Requests for Special Education Services at Nonpublic Schools Must Be Made to the CSE of the District of Location Prior to June 1, 2012

MAY 2012						
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JULY 2012						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>All events are subject to change/cancellation</p> <p>Visit the District website <a href="http://www.threevillagecsd.org">www.threevillagecsd.org</a> for news &amp; upcoming events</p>					<p>1</p> <p>WMHS 11th Annual Senior Art &amp; Technology Exhibit (Library) 8:00am-2:00pm Set Kindergarten Orientation 9:45am Mount Kindergarten Orientation 10:00am Minne SACC Talent Show 7:30pm</p> <p>Minne Kindergarten Screening</p>	<p>2</p> <p>SAT I &amp; II @ WMHS 8:00am WMHS Powder Puff Football 3:00pm</p>
					<p>3</p>	<p>4</p> <p>District Young Composers Concert (Grade 5 - 6:30pm; Grade 6 - 8:00pm) WMHS Senior Awards Night (Aud) 7:00pm</p>
<p>WMHS Senior Festival Week</p>						

<p style="text-align: center; font-size: 24pt;">10</p>	<p style="text-align: center; font-size: 24pt;">11</p> <p>JHS Last Day of Classes</p> <p>RCM Family Night 6:00pm (rain date 6/12) Minne PTA Thank-You Reception 7:00pm</p>	<p style="text-align: center; font-size: 24pt;">12</p> <p>Minne Flag Day 9:15am Mount Flag Day 9:45am</p> <p>Board of Education Meeting (NC) 8:00pm</p>	<p style="text-align: center; font-size: 24pt;">13</p> <p>WMHS Senior Athletic Awards @ Meadow Club 7:00pm</p>	<p style="text-align: center; font-size: 24pt;">14</p> <p>Nass Flag Day 9:15am Arrow Flag Day 9:45am Set Flag Day 9:45am Set PTA Thank-You Dinner 7:00pm Arrow PTA Thank-You Reception</p>	<p style="text-align: center; font-size: 24pt;">15</p> <p>Mount End-of-Year Picnic Nass Summer Kick-off Minne Family Picnic 6:00pm P/JG Gr. 9 Dance 7:00pm</p>	<p style="text-align: center; font-size: 24pt;">16</p>
Secondary Finals & NYS Regents Exams						
<p style="text-align: center; font-size: 24pt;">17</p>	<p style="text-align: center; font-size: 24pt;">18</p> <p>WMHS Mandatory Graduation Rehearsal 10:00am (rain date 6/20 at 10:00am)</p> <p>Set Gr. 6 Party</p>	<p style="text-align: center; font-size: 24pt;">19</p> <p>Mount Moving-Up 1:30pm</p>	<p style="text-align: center; font-size: 24pt;">20</p> <p>Arrow/Minne/Nass/Set/ Moving-Up 10:00am Set SBMT 4:00pm P/JG Moving-Up 6:00pm RCM Gr. 9 Dance 7:00pm</p>	<p style="text-align: center; font-size: 24pt;">21</p> <p>P/JG Gr. 9 Trip WMHS Senior Prom 9:00pm</p>	<p style="text-align: center; font-size: 24pt;">22</p> <p>Secondary Quarter IV Ends Elementary Trimester III Ends Elementary Report Cards Distributed</p> <p style="text-align: center;">Last Day of School for Students (Half Day)</p>	<p style="text-align: center; font-size: 24pt;">23</p>
Secondary Finals & NYS Regents Exams						
<p style="text-align: center; font-size: 24pt;">24</p> <p>WMHS Graduation Ceremony 2:00pm (rain date 6/25 at 6:00pm)</p>	<p style="text-align: center; font-size: 24pt;">25</p> <p>Summer Music Program Begins</p>	<p style="text-align: center; font-size: 24pt;">26</p> <p>Summer Driver Ed Begins</p> <p>Board of Education Meeting (NC) 8:00pm</p>	<p style="text-align: center; font-size: 24pt;">27</p>	<p style="text-align: center; font-size: 24pt;">28</p>	<p style="text-align: center; font-size: 24pt;">29</p>	<p style="text-align: center; font-size: 24pt;">30</p>

JUNE 2012						
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24	25	26	27	28	29	30

AUGUST 2012						
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			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**July Observances**  
 Asalha Puja Day 7/3  
 Obon 7/13-16  
 Ramadan Begins 7/20  
 Tisha B'Av 7/29

# JULY 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 INDEPENDENCE DAY	5 Summer Recreation/ Travel Camp Begins	6	7
8	9	10 Board of Education Organizational Meeting (NC) 8:00pm	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27 Summer Music Program Ends	28
29	30	31		Visit the District website <a href="http://www.threevillagecsd.org">www.threevillagecsd.org</a> for news & upcoming events		All events are subject to change/ cancellation

JULY 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2012						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**August Observances**  
 Krishna Janmashtami 8/10  
 Eid al Fitr 8/19

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
Visit the District website <a href="http://www.threevillagecsd.org">www.threevillagecsd.org</a> for news & upcoming events		All events are subject to change/cancellation				
5	6	7	8	9 Summer Driver Education Ends	10 Summer Recreation/Travel Camp Ends	11
12	13	14	15	16	17	18
				NYS Regents Exams		
19	20	21	22	23 Arrow/Mount/Nass/Set Kindergarten Play Dates 10:00am Mount New Student Orientation 11:30am	24 Minne Kindergarten Play Date 10:00am	25
26	27	28 Board of Education Meeting (NC) 8:00pm	29	30	31	

# AUGUST 2012

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The Three Village Central School District hereby notifies eligible students, parents, employees, and the general public that it offers education opportunities, including special and vocational education, without regard to race, religion, sex, color, marital status, national origin, and disability; and offers employment opportunities without regard to race, religion, sex, color, marital status, national origin, and disability. Inquiries about this policy should be directed to:

### Title IX Compliance Officer

Gary B. Dabrusky  
Assistant to the Superintendent for Human Resources

### Section 504 Coordinator

Cheryl Pedisich,  
Assistant Superintendent for Education, Curriculum,  
Instruction, and Pupil Personnel Services

Three Village Central School District  
P.O. Box 9050  
East Setauket, New York 11733-9050

Three Village Central School District  
New York State Tax Code 635

# ◆ BOARD OF EDUCATION AND CENTRAL ADMINISTRATION ◆

The Board of Education consists of seven elected members who serve without pay for three-year terms. Members of the Board and their terms of office are:

	Term Expires	Phone	School Liaison	Subcommittee Memberships
John K. Diviney (President)	6/30/12	689-3523	Ward Melville	Audit/Finance*, Facilities
Jonathan Kornreich (Vice President)	6/30/13	379-7255	Murphy	Facilities*, Audit/Finance, Legislative
Deanna Bavlnka	6/30/12	642-7548	Mount	Teaching/Learning, Policy
Inger Germano	6/30/14	379-3178	Nassakeag	Teaching/Learning, Policy
Irene Gische	6/30/14	689-9367	Arrowhead/SEPTA	Policy*, Facilities
Dr. Jeffrey Kerman	6/30/14	689-8091	Gelinas/Minnesauke	Legislative*, Audit/Finance
Susanne Mendelson	6/30/13	839-9299	Setauket/PTA Council	Teaching/Learning*, Legislative
Ashley Gabriele (WMHS Student Representative)	6/30/12			
Andrea Wilson (District Clerk)		730-4067		*Committee Chairperson

### Board of Education Meetings

Board meetings, usually scheduled on the second and fourth Tuesdays of the month at 8 p.m., are open to the public. Meetings are held at the North Country Administration Center. Public Notice of meeting times are posted at the Emma S. Clark Library and all District buildings.

Information regarding regular and special meetings, including time and location, is also posted on the District website and at each U.S. Post Office in the District, or can be obtained by contacting the District Clerk. Approved minutes are posted on the District website and are on file at the Administration Building and at Emma S. Clark Library, Main Street, Setauket. In addition, audio recordings of the meetings can be downloaded from the District website.

### School District Budget Vote and Board Elections

Voting occurs in your local elementary school between the hours of 6 a.m. and 9 p.m. If you are unsure about your voting site, consult the District website or call the District Clerk at 730-4067.

### Voter Eligibility for School District Elections

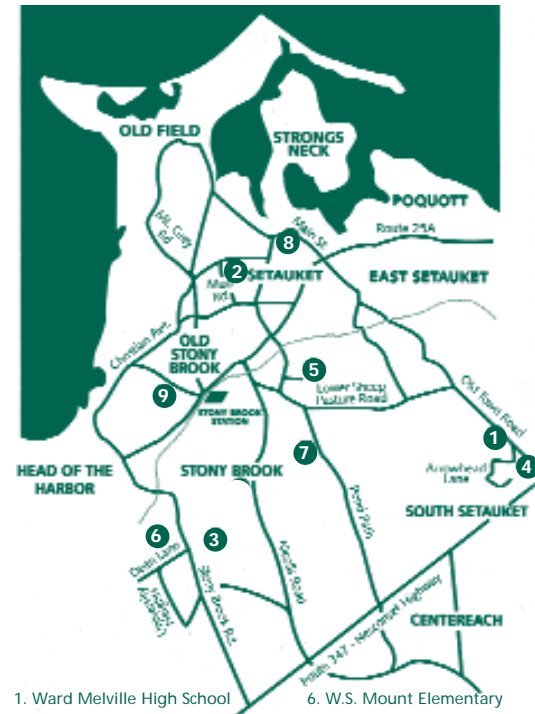
In order to vote, you must be a United States citizen, 18 years of age or older, and a resident of the Three Village Central School District for at least 30 days prior to the vote. Eligible voters include those who have voted in federal, state, county, or school district elections within the past four years, those who are registered with the Suffolk County Board of Elections, and residents who registered during the school district's registration period. Residents who meet the eligibility criteria above may register with proper identification (i.e., driver's license or bill with resident's address).

### Absentee Voting

In the event you are unable to present yourself at the polls to vote on the School Budget and School Board Elections, absentee applications are available from the District Clerk. The application must be received by the District Clerk or designee at least seven days before the election, if the ballot is to be mailed to the voter; or the day before the election, if the ballot is to be issued to the voter in person.

### Walk-In Voter Registration

Three Village residents may register to vote for all District votes at the North Country Administration Center (100 Suffolk Ave., Stony Brook) during the specified registration period. Please call the District Clerk at 730-4067 for registration deadlines and times.



- 1. Ward Melville High School
- 2. P.J. Gelinas Junior High
- 3. R.C. Murphy Junior High
- 4. Arrowhead Elementary
- 5. Minnesauke Elementary
- 6. W.S. Mount Elementary
- 7. Nassakeag Elementary
- 8. Setauket Elementary
- 9. North Country Administration Center

CENTRAL ADMINISTRATION	
District Information Number.....	730-4000
<b>Superintendent of Schools (Interim)</b>	
Neil Lederer .....	730-4010
<b>Assistant Superintendents</b>	
<b>Business Services</b>	
Jeffrey Carlson.....	730-4020
<b>Education, Curriculum, Instruction, &amp; PPS</b>	
Cheryl Pedisich .....	730-4060
<b>Assistant to the Superintendent for Human Resources</b>	
Gary B. Dabrucky .....	730-4530

# ◆ DISTRICT SCHOOLS AND STAFF ◆

## Elementary Schools

**ARROWHEAD** .....730-4100  
 62 Arrowhead Lane, E. Setauket  
 Marisa Redden, Principal  
 Rosanne DiBella, Assistant Principal  
 Letitia DeSciscio, Nurse .....730-4110

**MINNESAUKE** .....730-4200  
 21 Highgate Drive, E. Setauket  
 Brian Biscari, Principal  
 Patricia Essenfeld, Assistant Principal  
 Nancy Weiner, Nurse .....730-4210

**W.S. MOUNT** .....730-4300  
 50 Dean Lane, Stony Brook  
 Nathalie Lilavois, Principal  
 Janine Farinella, Assistant Principal  
 Susan Barra, Nurse .....730-4310

**NASSAKEAG** .....730-4400  
 490 Pond Path, East Setauket  
 Gail Casciano, Principal  
 Jim Williams, Assistant Principal  
 Nan Feldman, Nurse .....730-4410

**SETAUKET** .....730-4600  
 134 Main Street, Setauket  
 Kathryn White, Principal  
 TBA, Assistant Principal  
 Patricia Bove, Nurse .....730-4610

## Secondary Schools

**P.J. GELINAS JHS** .....730-4700  
 25 Mud Road, Setauket  
 Gustave Hueber, Principal  
 Antonio Santana, Assistant Principal  
 Donna O'Brien, Nurse .....730-4710  
 Guidance Office .....730-4740

**R.C. MURPHY JHS** .....730-4800  
 351 Oxhead Road, Stony Brook  
 Vincent Vizzo, Principal  
 Kevin Finnerty, Assistant Principal  
 Terry Boylan, Nurse .....730-4810  
 Guidance Office .....730-4840

**WARD MELVILLE HIGH SCHOOL** .....730-4900  
 380 Old Town Road, E. Setauket

**Principal - Alan Baum** .....730-4908  
**Assistant Principals**

Mary Castiglie .....730-4909  
 Paul Gold .....730-4960  
 Michael Owen .....730-4970

**Dean's Office**  
 Jacquelyn Murolo .....730-4930

**Attendance Office** .....730-4930

**Nurses**  
 Joyce Lydon .....730-4910  
 Kathryn Moran .....730-4910  
**Guidance Office** .....730-4940

## District Directors

**Adult/Continuing Education**  
 Anthony Prinzo, Coordinator .....730-4389

**Child Nutrition Services**  
 Jean Jordan-Ecker .....730-4505

**Curriculum & Instruction, K-12**  
 Anne Rullan, Executive Director .....730-4590

**Finance**  
 Patricia Castaldo .....730-4080

**Health, PE, Recreation, & Athletics**  
 Erin Blaney, Executive Director .....730-4980

**Instructional Technology**  
 Kerrin Welch-Pollera, Exec. Director .730-4040

**Music**  
 Thomas Jones .....730-5061

**Pupil Personnel Services**  
 Laurie DeVore, Executive Director .730-4574

**School & Community Partnerships/SACC**  
 Catherine Taldone .....730-4595

**Visual Arts & Career Development**  
 Linda Messina .....730-4592

## Central Support

**Plant Facilities Administrator**  
 Kenneth Gray .....730-5078  
**Transportation Office** .....730-5070  
**Bus Companies**  
 Acme .....585-6565  
 Atlantic Express/Amboy .....689-8700  
 BOCES Regional Trans .....472-6480

<b>SCHOOL SUPPORT ORGANIZATIONS</b>		
SCHOOL/ORGANIZATION	PRESIDENT	PHONE
PTA Council	Hilary Berger	588-8357
Arrowhead PTA	Linda Maloney	473-8675
	Christine Randall	928-4092
Minnesauke PTA	Donna Pflieger	831-9586
W.S. Mount PTA	(co) Jennifer Kitevski	738-8971
	(co) Maryann Harkins	675-6075
Nassakeag PTA	(co) GERALYN Mueller	751-1530
	(co) Heather Fortner	751-3282
Setauket PTA	(co) Claire Bucher	751-4470
	(co) Maureen Husch	689-8077
P.J. Gelinis PTSA	Kathleen Lobben	689-6910
R.C. Murphy PTO	Karen Roarty	246-5576
Ward Melville PTSA	Charlene Vitale	689-6522
SEPTA (Special Ed.)	Diane Meyer	689-2469
3V Athletic Boosters	Tasha Grillo	689-3234
	Deb Petraco	689-0551
3V Music Boosters	Jane O'Brien	246-8891
3VSAGE	Tanya Adams	521-4714
	Karen O'Dell	413-6916
Three Village Educational Foundation	Judy McCready	751-5036

## Central Registration .....730-4555

Registration for students K-12 is handled at the Central Registration Office, North Country Administration Center, 100 Suffolk Avenue, Stony Brook.

**CHANGE OF ADDRESS NOTICE** – When a change of residence or mailing address occurs, the District resident must provide new proof of residency to Central Registration. Documents

# ◆ SITE-BASED TEAMS • NUTRITION • SCHOOL HOURS ◆

## Site-Based Management Teams

Each school in the District has a site-based management team that meets on a regular basis. Each team focuses on issues directly related to student learning and social, emotional, and academic success. Teams are encouraged to be innovative and to consider what will work best for the students of their own school. Naturally, decisions must be within certain limits which respect such external factors as collective bargaining agreements, district policies, regulations, curriculum guidelines, and federal and state mandates.

In order to ensure that all team members have an equal voice and equal decision-making power, team decisions are reached not by majority rule, but by consensus through which members may state that they were part of – and can live with – the decision, and will not only support the decision, but do what they can to make it work.

Each team consists of administrators, teachers, support staff members, parents, a community member, and, at the high school, students. (At the junior high schools, students may be part of the team at the discretion of its members.) Who may serve, the selection process, and the term of each member is defined in the District plan, which is available in all school buildings and at the administration building.

For information about any site-based team or to find out how to apply for membership, please contact the building principal at your school.

## Child Nutrition Services

The District participates in the National School Breakfast/Lunch Program and provides nutritious foods for children, thereby contributing to their daily dietary requirements. **The breakfast program is available in the secondary schools only.** By encouraging good eating habits



and offering menus carefully devised for nutritional as well as taste appeal, this program endeavors to function as an integral part of the entire educational program. We welcome the suggestions of students and parents.

The Board of Education has established a policy that no child should be deprived of school lunch because (s)he is economically disadvantaged. Pupils may be provided free or reduced-priced breakfasts and lunches on a continuing, intermittent, or emergency basis when family circumstances require it. Required application forms will be mailed in August and will also be available in each school building.

- Breakfast Price (Secondary Schools Only) -**  
\$1.50 for cold food and \$1.75 for hot
- Lunch Price -** Elementary - \$2.25  
Secondary - \$2.75
- Milk Price -** \$.60 per 1/2 pint

Prepaid meals are available and may be purchased for breakfast and lunch. For online prepayments log on to [MylunchMoney.com](http://MylunchMoney.com) (fees are charged). Payment by cash or check is always accepted in the cafeteria.

Questions about the program should be directed to Jean Ecker, Director of Child Nutrition Services at 631-730-4505.

## Wellness Policy

The Board of Education has established a Wellness Policy for the District to positively affect our students' health and education. With this policy, the parents, caregivers or staff may provide food and beverage items only to their children and not to other children except for cultural celebrations and for instructional purposes during school hours.

The policy also prohibits the sale of foods of minimal nutritional value from the beginning of the school day until the end of the last scheduled meal period. These include the sale of sweetened soda water, chewing gum, candy including hard candy, jellies, gums, marshmallow candy, fondant, licorice, spun candy and candy coated popcorn as well as water ices, except those which contain fruit or fruit juices.

## Student Fundraising

Food cannot be sold on campus as a fundraiser during scheduled meal periods. (Policy: 5405) All monies raised must be accounted for in strict accordance with procedures established by the business office.

## P.J. Gelinas & R.C. Murphy JHS

### Bell Schedule

7:40 – 8:22	.....	Period 1
8:22 – 8:25	.....	Homeroom
8:28 – 9:10	.....	Period 2
9:13 – 9:55	.....	Period 3
9:58 – 10:40	.....	Period 4
10:43 – 11:25	.....	Period 5 & Grade 7 Lunch
11:28 – 12:10	.....	Period 6 & Grade 8 Lunch
12:13 – 12:55	.....	Period 7 & Grade 9 Lunch
12:58 – 1:40	.....	Period 8
1:43 – 2:25	.....	Period 9

## Ward Melville High School

### Bell Schedule

<b>Grades 10, 11 &amp; 12</b>	.....	<b>Periods 1-9</b>
7:05 – 7:46	.....	Period 1
7:50 – 8:31	.....	Period 2
8:31 – 8:36	.....	Homeroom
8:40 – 9:21	.....	Period 3
9:25 – 10:06	.....	Period 4
10:10 – 10:51	.....	Period 5
10:55 – 11:36	.....	Period 6
11:40 – 12:21	.....	Period 7
12:25 – 1:06	.....	Period 8
1:10 – 1:51	.....	Period 9

## School Hours

### Elementary Schools Grades K-6

Nassakeag & Minnesauke	.....	8:43 a.m. – 2:58 p.m.
Arrowhead, Setauket, & Mount	.....	9:25 a.m. – 3:40 p.m.
<b>Junior High Schools</b>	.....	7:40 a.m. – 2:25 p.m.
<b>WMHS</b>	.....	7:05 a.m. – 1:51 p.m.

# EMERGENCY SCHOOL CLOSING & NOTIFICATION SYSTEMS

## Use of Emergency School Closing Days

This calendar provides for three (3) emergency closing days. If none or one (1) are used, there will be no school on May 25th and May 29th. Should there be two (2) emergency closings, schools will be in session on May 29th. In the event there are three (3) closings, then schools will be in session on both May 25th and May 29th. More than three (3) emergency closings will result with schools being in session on May 25th, 29th, and April 13th.

Emergency Closing Days Used	Resulting Adjustment to Calendar
0-1	All schools will be closed on May 25 and May 29, 2012
2	All schools will be closed only on May 25, 2012
3	All schools in session on May 25 and 29, 2012.
4	All schools in session on May 25 & 29, 2012 and also on April 13, 2012 (scheduled on the calendar as part of the Spring Recess)

## Weather-Related Closing

In the event that schools are closed for inclement weather or hazardous road conditions, or in the event of delayed openings, the following stations will make the announcement:

News 12  
103.9 (WRCN) 88 News Radio (WCBS)  
97.5 FM (WALK)\*

You may call us at 730-4050 or log on to our website at: [www.threevillagecsd.org](http://www.threevillagecsd.org)

*\* Weekend and vacation activities cancelled due to inclement weather or hazardous road conditions will be announced on WALK.*

**PLEASE NOTE:** The School-Age Child Care (SACC) program WILL NOT OPERATE when schools are closed due to inclement weather. All building use for other purposes is also cancelled when schools are closed.

## Delayed Opening Procedures

If weather predictions indicate that early morning storm conditions will clear shortly, a 2-hour delayed opening will be conducted districtwide. All schools will open 2 hours later than the regular time. All students should be at their bus stop exactly 2 hours later. Copies of these bus stops will be posted in the school and on the WMHS website. All WMHS students will begin the day with Period 3 at 9:10 a.m. Staff should report one-half hour before the start of school.

The morning SACC program will be cancelled as well as all before-school programs. Dismissals for all schools will be at the normal times.

### Early Dismissal

Should early dismissal be necessitated, notification of dismissal times will be provided through the District's telephone notification system, School Messenger, and will also be posted on the District website.

Please note that SACC will not be available if children are sent home early due to inclement weather.

## Closing NOT Weather-Related

Conditions such as loss of heat or electrical power, or interruption of water supply, may cause an individual school building to close on an emergency basis. It is imperative that parents/guardians develop adequate plans with their children in the event of such a closing.

Procedures for emergency closing, not weather related:

### **SECONDARY SCHOOLS:**

All students will be bused home on regular bus routes unless other specific arrangements have been made with building administrator.

### **ELEMENTARY SCHOOLS:**

All students will be evacuated according to procedures stipulated in the District's "Emergency Management Plan." Notification of any student evacuation will be announced on the radio and television using WALK FM and News 12.

## Telephone Notification System School Messenger

In a further effort to bridge communication with parents/guardians and ensure the safety of our students

when an emergency closing is implemented, the District has instituted a telephone and email notification system that will automatically message designated phone numbers and email accounts. In order for this system to function properly, it is essential that parents review their phone contact and email addresses in the portal for accuracy. **The system is only as good as the information that is provided to us. Make sure your emergency numbers are correct.**

## Snow Removal - Brookhaven Town Code

A recent clarification of the Brookhaven Town Code has been made that improves safety for our students. Property owners are now required to clear snow and ice from public sidewalks abutting their property. This will provide safe use of the sidewalks for walking students near schools and bus stops, and avoids having to walk in adjacent roadways.

## Parents for Megan's Law E-mail Alert Service

Parents for Megan's Law, a not-for-profit organization, has initiated a Sex Offender E-Mail Program. This program directly notifies subscribers by e-mail whenever the Suffolk or Nassau County Police Departments, or any other participating Long Island Municipal Police Department, obtains official sex offender registration information. The e-mail will provide the name, date of birth, zip code, and link to the page of the organization's website where the entire notification can be viewed, including a photograph of the registered sex offender. To sign up for this e-mail service, log on to [www.parentsformeganslaw.org](http://www.parentsformeganslaw.org), click on "e-mail alert program" and download the subscription form, or call Parents for Megan's Law at 631-689-2672 to have the form mailed or faxed.



# ◆ PUPIL PERSONNEL SERVICES • SEPTA ◆

## Special Education Program for Students with Disabilities

A range of services, from part-time to full-time special education, is available to allow success in meeting the requirements of the New York State standards. This is accomplished through specially designed instruction based upon the individual needs of students identified as disabled by the District's Committee on Special Education. Consideration of academic, social, management, and physical needs form the basis for the type and duration of service. Special education programs and services are designed to assure that children with disabilities receive a free and appropriate education.

Questions, referrals, and additional information may be obtained by contacting the Office of Pupil Personnel Services at 730-4560.

## Placement

The Committee on Special Education (CSE) makes recommendations to the Board of Education on the placement of children with disabilities in the least-restrictive environment. The District provides programs for students with a range of disabilities in district-based programs as well as through the Board of Cooperative Educational Services (BOCES). Where BOCES does not offer an appropriate program, the CSE recommends placement in other suitable special education programs. (Policy: 4321)

## Related Services

Students who require related services are provided the service through the Committee on Special Education (CSE).

## Special Education Services at Non-Public Schools

Students in private and parochial schools must register and provide a release of information. In addition, requests for special education services at non-public schools must be made annually to the CSE of the district of location prior to June 1.

## English as a Second Language (ESL)

The District provides a program of English as a Second Language for eligible students. Elementary

services are provided at Minnesauke and Mount. Junior high instruction is given at Gelinas. There are also ESL services at WMHS.

## Community-Based Vocational Training Program

District job coaches supervise high school students from the Alternate Learning Center at job sites in the community. This program emphasizes the development of vocational skills through community and classroom experiences.

## Guidance

Trained guidance personnel, at both junior high schools and at the high school, work with students, parents, and teachers in the areas of academic advisement and post-secondary planning, as well as providing individual and group counseling. (Policy: 4600)

## Student Assistance Program

The Student Assistance Program (SAP) is a school-based substance abuse prevention/early intervention program which provides services to students identified to be at the highest risk of alcohol and other drug abuse. A social worker, at each junior high school and at the high school, provides individual and group services, outreach, family intervention, and staff training.

## Transition Program (Junior High)

All sixth graders participate in a transition program provided by the school's social worker. Topics include those pertinent to adolescence.

## Psychological Services

The school psychologist provides counseling services as well as testing for students designated by the CSE. Direct assistance is given to students and parents, as appropriate, to help with the child's education. In addition, psychologists provide crisis intervention and act as a liaison for students in out-of-district placements.

## Social Work Services

The school social worker provides counseling to

students, acts as a liaison between school, home, community, and service agencies, and consults with students, staff, and families in crisis situations.

## Homebound Instruction

This service is provided for each child who will be absent from school for a period of 20 or more consecutive days. A prolonged illness or physical disability must be verified by a physician before homebound instruction will be provided.

## Homeless Students

Definition of Homeless

A homeless student is anyone who, due to lack of housing lives:

- In an emergency or transitional shelter
- In a motel, hotel, trailer park, campground, abandoned in a hospital, or awaiting foster care
- In a car, park, public place, bus or train station, or in an abandoned building
- Doubled up with a relative or friend.
- As a migratory child in any of the above conditions

Homeless children have a right to attend school. They do not need a permanent address to enroll. They cannot be denied enrollment just because school records or other enrollment documentation are not immediately available. Homeless students have a right to stay in their home school if their parents so choose. Students have a right to transportation services to and from the school of origin. The student also has a right to participate in extracurricular activities and all federal, state, or local programs for which he/she is eligible.

Assisting children and youth in accessing educational services while homeless is the responsibility of the Pupil Personnel Services Department. (Policy: 5811)

## SEPTA (Special Education PTA)

Meeting dates and times are posted in the District calendar. All interested parents are invited to attend for support and information on special education issues. SEPTA membership and meetings are open to the public. You do not have to have a child with a disability to join and/or attend meetings.

# SPECIAL PROGRAMS • WEBSITE

## ELEMENTARY Gifted/Enrichment

All elementary classrooms offer differentiated instruction to meet the needs of high performing students.

A School Enrichment Program will be offered at each elementary school to qualified students in the fourth, fifth, and sixth grades. Students are placed based on standardized test scores and classroom observations.

A self-contained Intellectually Gifted Program is housed at the Mount Elementary School for students in grades 4-6 who qualify based upon established District assessment criteria.

## Math Center

Each elementary school operates a math lab which provides remediation and academic intervention services for students, based on needs identified through standardized assessments and teacher recommendation.

## Literacy Center

Each elementary school has at least two full-time reading specialists who work with students and teachers to improve the student's reading and writing performance in a reading/writing lab. Placement is based on standardized tests and teacher recommendation.

## Instructional Computers

All elementary classrooms districtwide have at least three computers with Internet access. In addition to classroom computers, all schools are equipped with a computer lab and mobile laptop carts. The focus of our technology program is to use computers to increase student learning. Students use word processing, spreadsheet, database, multimedia presentation, desktop publishing, and Internet sites as part of their regular program. All information centers are automated and include a multitude of online research services available to students in school as well as at home.

## Focus Program

Focus is designed as a "school-within-a-school." Staffed by one or more teachers at each grade level, it features smaller class sizes, student-centered curriculum, and individualized small-group instruction for the humanities. Group counseling sessions are held weekly. Admission to the program is voluntary and requires a screening process.

## P.M. School

The P.M. School is designed for students who wish to work while continuing their education, or as an alternative to the traditional school day. Classes meet from the beginning of period 8 until 4:00 p.m. every day that school is in session beginning September 1, 2011. Some earlier start times will be considered based upon the student's individual academic need. Students are assigned a minimum of 10 hours of homework each week, to be completed outside of class hours. It is recommended that a student perform 15 hours of supervised employment or community service each week. All school attendance policies are followed. Admission to the program requires a screening process and administrative approval. Any specific questions regarding the program and its feasibility for your child should be referred to his/her guidance counselor.

## Extra Help

Teachers at each school provide extra help in regularly scheduled periods. The extra help schedule for each building will be posted on the school's website and distributed at Open House.



## SECONDARY

Recognizing that some students are better served by attending a non-traditional school program, Ward Melville High School offers students two alternative programs to maximize their success in obtaining an education and a diploma.

Visit the **THREE VILLAGE HOME PAGE** on the World Wide Web:  
[www.threevillagecsd.org](http://www.threevillagecsd.org)

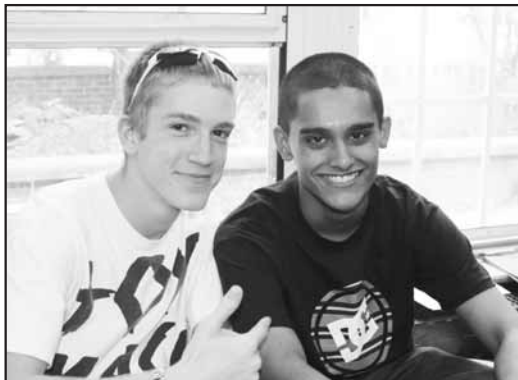
# ◆ COMMUNITY PROGRAMS ◆

The following programs are provided to the community on a self-supporting fee basis or funded through grants. A small surcharge, added to fees by the Board of Education since the 1995-96 school year, enhances District revenue.

### Continuing Education (fee)

Continuing Education course information and trip offerings are mailed to district residents in advance of the fall and spring semesters. Registration is by mail-in only and begins immediately upon receipt of the brochure. The brochure may also be accessed by visiting the District's website at: [www.threevillagecsd.org](http://www.threevillagecsd.org)

For further information about this program, please contact the program coordinator, Anthony Prinzo, at 730-4389.



For information about the following two programs, please contact the office of Catherine Taldone, Director of School and Community Partnerships, at 730-4595.

### School-Age Child Care (SACC) (fee)

The School-Age Child Care Program is a school-based, self-supporting program. The program is for district children from kindergarten through sixth grade. Its goal is to provide quality before- and after-school child care in a supervised recreational setting.

Transportation is not provided and parents are required to sign their child in and out each day.

For registration, fees, and hours of operation, please call the SACC office: 730-4520.

### Saturday & Summer Enrichment (fee)

A district-wide program provides a variety of Saturday morning and summer classes at R.C. Murphy JHS for elementary students. Options have included arts, crafts, exercise, dance, performing arts, cooking, hobbies, languages, and reading. Program information is distributed in November and May. Most classes meet nine times, generally from December through March and the first two weeks in July.

For information about the following three programs, please contact the office of Health, Physical Education, Recreation and Athletics at 730-4980.

### Driver Education Program (fee)

Driver Education is offered to students at Ward Melville High School during the fall and spring semesters, as well as over the summer. Please see the September, January, and June calendar pages for registration dates.

### Community Swim (fee)

This program offers Elementary Learn to Swim Lessons for children 4 years old to 15 years old (American Red Cross Levels I to VI); Lifeguard Training and Water Safety Instructor Training, Fitness Swim, and Family Swim. Registration takes place in September, February, and May. Please see calendar pages for dates and times.

### Summer Recreation (fee)

The Summer Recreation Program offers:

- A half-day or full-day six-week program for elementary students entering kindergarten through those entering sixth grade.
- A teen travel camp for students entering grades seven through nine.

# ◆ POLICIES & PROCEDURES ◆

## Entrance Age

In order to be admitted to kindergarten in September, a child must be five years of age on or before December 1 of the school year in which the child enters kindergarten.

Registration for children who expect to enter kindergarten in September will be held in the preceding spring. Parents of pre-school children will be notified of the procedure to follow prior to the registration dates. For more information see Policy No. 5140.

## Census

To plan adequately for the District's educational needs, we continually update our census data to identify all children, ages birth to 8, who reside in the District. New residents are asked to call Central Registration at 730-4555 to provide us with pertinent family information. The District would appreciate it if residents inform the District of new births and preschool age children. This information is vital to project future programs and in determining building needs.

## Immunizations

All schools are obliged to enforce the requirements of N.Y.S. Public Health Law:

No child shall be admitted to school, or in the case of students entering from outside New York, be allowed to attend school in excess of 14 days, without satisfactory written evidence that the pupil has been immunized.

## Minimum Requirements Include:

<u>Vaccine</u>	<u>K-12</u>
Diphtheria	3 Doses
Polio	3 Doses
Measles, Mumps & Rubella	2 Doses of Measles containing vaccine 1 Dose each of mumps & rubella (preferably as MMR)
Hepatitis B	3 Doses
Varicella	1 Dose for all children born on or after 1/1/98
Tdap	1 Dose for all children born on or after 1/1/94 and enrolling in sixth grade

*Students will be suspended from school for non-compliance with this requirement. (Policy 5420). Questions regarding immunizations can be addressed by contacting the Health Office in the student's school.*

## Medical Examinations

State law requires physical examinations by a N.Y.S. licensed physician for children in grades K, 2, 4, 7, and 10. Whenever possible, physical examinations should be conducted by the family physician. (Physicals done by a nurse practitioner or physician's assistant must indicate the name of the supervising physician on the form.) This exam will not be valid if it is performed more than one year prior to the

start of the school year. If a private exam is not possible, the school physician will perform the examination. If District-provided health examination forms are not returned to the school health office by November 15, the child will be scheduled for a physical examination by the school physician. Failure to comply with the requirement for a medical evaluation will result in exclusion from school.

## Sports Physicals

All 7th-12th grade students must have a sports physical before trying out for a District athletic team. Sports physicals are provided through the District on designated dates at the secondary buildings or a private physician may provide the physical. If the physical is obtained through a private physician, it must be submitted to the nurse in the student's home school to be approved by the District's Chief Medical Officer. District forms must be used for all sports physicals and all deadlines noted on the calendar must be adhered to. For more information, please refer to the Athletic tab on the District website.



# ◆ POLICIES & PROCEDURES ◆

## Medication Administered to Students

Students will not be permitted to take medication (prescription or non-prescription, including aspirin) while at school unless such medication is given to them by authorized school personnel acting under specific written directive from the student's personal physician. Students requesting approval for self-administration of drugs must also obtain a written directive from the student's personal physician. Forms may be obtained from the health office. The rule applies to students participating in school-sponsored activities during regular school hours, after-school hours or vacation periods, either in school or away from school. (Policy: 5420)

## Accident Insurance Coverage for Students

The District provides a student accident insurance policy for students engaged in school-sponsored and supervised activities.

In the event of a student accident, even on the school bus, parents must first file a claim with their personal carrier prior to submitting a claim to the District carrier. All injuries must be reported to the health office staff or to



teachers or coaches so that accident reports may be filed with our insurance carrier on a timely basis.

Parents should collect all medical bills and insurance statements regarding payment or rejection of benefits. These should be sent along with a claim form (available at all health offices) directly to the District insurance carrier (the address is on the form). Please direct all questions regarding coverage or submission of claim forms to HPERA Executive Director Erin Blaney at 730-4980.

## Absences and Excuses for Students

Legal absences, as determined by the State Education Department, include illness, sickness or death in the family, quarantine, religious observance, hazardous weather conditions and any other unavoidable and justifiable situations as determined and approved by the principal.

A note explaining the cause of absence is required on the day the student returns to school. Parents should advise the school by telephone of the reason for a child's absence prior to or on the day of the absence. It will still be necessary to send a written excuse when the child returns to school.

A child who must leave school early because of illness, injury, or other reason must be picked up by a parent or parent's adult representative at the school and must be signed out by that person. (Policies: 5160 & 5182)

## Attendance for Credit Policy

An attendance for credit policy has been instituted for grades 9-12. Any student with more than 27 absences (Excused or Unexcused) or their equivalents for a full-year course, more than 14 absences (Excused or Unexcused) or their equivalents for a one-half year course or alternate day full-year course, or more than 7 absences (Excused or Unexcused) or their

equivalents for an alternate day semester course, may not receive credit for that course. Every three tardies to any given class is the equivalent to and will count as one absence. All excused and unexcused absences will be deducted from the maximum allowable total in each course, except for the following reasons which will be marked as Exempt:

- In and out-of-school suspension
- Home tutoring
- Mandated court appearances
- Assigned music lessons
- School generated and approved out-of-school field trips
- In-school field trips, e.g. group counseling, guest speakers/lecturers, etc.
- School generated absences which require the student to be absent from class, e.g. meetings with the principal, assistant principals, dean, guidance counselor, etc.
- College Visitations to a maximum of five (5) days. Signed documentation and proof of visitation must be provided by the college or university on a duly recognized form generated by the visited school
- Bereavement due to the death in the student's immediate family or of a grandparent

For further information, please contact the Attendance Offices at:

P.J. Gelinas JHS • 730-4710  
R.C. Murphy JHS • 730-4854  
Ward Melville HS • 730-4930

## AIDS Policy

The District has adopted a policy regarding students and employees with AIDS which states that each case will be reviewed individually by a health panel appointed by the Board of Education. It will be the panel's responsibility to make status determinations regarding admission, placement, program, employment, and confidentiality. (Policy: 0150)

# ◆ POLICIES & PROCEDURES ◆

## Textbooks for Resident Students Attending Non-Public Schools

Resident students attending non-public schools should contact BOCES at their Stony Brook textbook office (Phone: 689-6860; Fax: 689-6862) for information on textbooks.

## Transportation/Walking Distances

Resident pupils attending district public schools are entitled to bus transportation from a designated bus stop if the distance from their home to the school they attend is equal to or greater than the following distances:

<u>GRADE</u>	<u>DISTANCE</u>
K-6	.....full busing
7-9	.....one mile
10-12	.....one and one-half miles

Bus transportation will be limited to designated bus routes and stops. Permission to take a different bus to and/or from school for **long-term** child care purposes only may be granted by the school principal through an approved written request made by a parent or guardian. **The child care provider must be listed on the emergency contact card.**

Resident pupils attending private/parochial schools within or outside the District are entitled to bus transportation in accordance with the distances indicated above, and if the distance from their home to the school they attend is not greater than 15 miles.

Designation as a "walker" or a "rider" will be included with the bus notice mailed home to students prior to the opening of school. Any questions regarding walking distances or bus scheduling should be addressed to the Transportation Office at 730-4450. (Policy: 8410)

In the interest of student safety, the Board of Education has equipped all school buses with seat belts. (Policy: 8414)

## Passing a Stopped School Bus

Section 1174 of the NYS Vehicle and Traffic Law prohibits vehicles from passing a stopped school bus with its red lights flashing, indicating students are boarding or disembarking. Once stopped for a school bus, **YOU MAY NOT DRIVE AGAIN UNTIL THE RED LIGHTS STOP FLASHING**, or when the bus driver or a traffic officer waves you on. This law applies on all roadways in New York State. You must stop for a school bus even if it is on the opposite side of a divided highway. The fine for passing a stopped school bus ranges from a minimum of \$250 for a first violation to a maximum of \$1,000 for three violations in three years. In addition, if you are convicted of three such violations in three years, your license will be revoked for a minimum of six months.

## A Reminder to All Parents/Guardians: Non-Public School Transportation

Requests for transportation to private/parochial schools must, by state law, be received in the transportation office no later than April 1<sup>st</sup> each year. In addition to new residents, this requirement applies even if your child attended a private/parochial school in the previous year or if your child is changing schools.

## School Bus Companies: Articles Left on School Buses

Acme Bus Company	.....585-6565
Atlantic Express/Amboy	.....689-8700
BOCES Regional Trans	.....472-6480

If an article is left on a school bus, please call the appropriate bus company between 9:30 a.m. and 1:30 p.m. or 4:15 and 5:45 p.m.

## Release of Student Records

Under NCLB, districts are required to release student information, including names, addresses and telephone numbers, to military recruiters and officials of institutions of higher education (§9528 of the ESEA). Parents wishing to exercise an "opt-out" option must notify the Assistant Superintendent for Educational and Pupil Personnel Services in writing.

The following information may be released without prior written consent of the parent of the eligible student: student's name, address, telephone listing, date of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, student photos, and the most recent previous educational agency or institution attended by the student. **To exclude your child from directory information disclosure, a request must be made in writing to the Assistant Superintendent for Education, Curriculum, Instruction, and Pupil Personnel Services by September 30<sup>th</sup> of each year. Failure to make such request shall be deemed consent to release, provide, or publish the directory information during the school year. For access to individual student records, please contact the individual schools.**



# ◆ POLICIES & PROCEDURES ◆

## Parents' Right-to-Know

As per the No Child Left Behind 2001 Parents' Right-to-Know requirements, parents have the right to know the qualifications of their child's classroom teacher(s) and paraprofessional staff. If you wish this information, please address the request, in writing, to the Office of Human Resources.

## Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1) *The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.*

Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2) *The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.*

Parents or eligible students may ask the Three Village Central School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the requested amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3) *The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.*

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4) *The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.*

The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue, SW  
Washington, DC 20201-4605

## Health Insurance Portability and Accountability Act

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) protects the use and disclosure of an individual's protected health information. Protected health information is defined under the HIPAA Privacy Rule as individually identifiable health information that relates to the past, present, or future physical or mental health or condition of an individual that either identifies or potentially identifies an individual. Education records as defined under FERPA are excluded from the Privacy Rule.

Protected health information of students not covered by FERPA may be covered by the HIPAA Privacy Rule.

## Standardized Testing

The New York State Board of Regents has established higher learning standards for all students. Assessments have been developed in three core areas to allow students to demonstrate their level of proficiency on these standards. All students in Grades 3-8 will be assessed in English Language Arts (ELA) and Mathematics. Grades 4 and 8 students will also be assessed in science. Beginning with the 2010-2011 school year, students in grades 5 and 8 are no longer being administered an assessment in social studies.

# ◆ POLICIES & PROCEDURES ◆

## Graduation Requirements

To earn a Regents diploma, students must complete 22 units of school credit and pass Regents examinations in the following areas: English, Math A or Integrated Algebra, Global History, U.S. History, and Science. Students who earn a Regents diploma and achieve an average of 90 percent on the required Regents examinations will be eligible for a Regents diploma with honors.

In addition to the 5 required Regents examinations, students earning a Regents diploma with advanced designation are required to pass Math B or Algebra II/ Trigonometry and Geometry, an additional Science (one Regents must include Living Environment), and a Global Language exam. Beginning in 2011-2012, NYSED has eliminated Global Language Regents examinations. Students can meet the assessment requirement in those languages for which no Regents examination is available by passing a locally-developed exam aligned to the checkpoint B learning standards for Global Language. Students acquiring 5 units of credit in Art, Music, Business, Technology or Occupational Ed may be exempt from the Global Language requirement. Students who earn a Regents diploma with advanced designation and achieve an average of 90 percent on the designated Regents examinations will be eligible for an advanced Regents diploma with honors. Specific information regarding graduation requirements may be obtained by contacting the guidance office.

## Weighting of Grades and Class Rank

**Graduating Classes of 2009 and thereafter:** At the secondary level, numerical grades assigned to students will be weighted according to the level of difficulty of the course:

Advanced Placement (AP) Level  
Honors Level  
Advanced Level  
Regents Level

Ward Melville High School does not rank students. An internal rank for the purposes of specific college applications, scholarships, and financial aid will be established by the end of the 11th grade. An internal class rank is updated in the middle of the senior year for the purposes of selecting honor graduates. **Rank in class will not be posted to the transcript.**

Accelerated eighth-grade courses are posted to the high school transcript and are also included in the grade point average (GPA). All secondary level courses are included in the grade point average, with the following exceptions: English as a Second Language, Pass (in pass/fail courses), Physical Education and Driver Education.

Additional information about graduation requirements and class rank may be found in the secondary schools' handbook. (Policies: 4741 & 4770)

## Parent/Student Portal

The District has adopted a student management system which allows all students and parents online access to schedules, grades, daily attendance, state assessment results, and major assignment postings through a secure portal. All secondary teaching staff will utilize the 'Gradebook' providing parents up-to-date information regarding students' academic progress, thereby eliminating the need for the traditional fifth-week progress reports. Parents/guardians will have increased access to grading data throughout each quarter, enhancing parent/guardian opportunities to regularly monitor student academic progress and achievement. A telephone message,

along with District website and parent portal notification, will be provided to parents/guardians at the fifth week of every academic quarter. The processing and distribution of report cards will remain unchanged and will adhere to marking period schedules noted on the calendar. Please be reminded that first and third-quarter secondary and the second trimester elementary report cards are mailed home only when requested. These requests should be addressed to the building principal.



## Helpful Websites for Assessments & Research

See our TVCSD Library Resources online through the District website.

- Testing and School Report Card: [www.emsc.nysed.gov](http://www.emsc.nysed.gov)
- Test preparation Gr. 3-8: [www.Oswego.org](http://www.Oswego.org)
- Latest information on Gr. 3-8 testing: [www.emsc32.nysed.gov/3-8/](http://www.emsc32.nysed.gov/3-8/)
- Regents preparation: [www.castlelearning.com](http://www.castlelearning.com) (see your teacher for user name and password); [www.nysedregents.org](http://www.nysedregents.org)

## Closed Campus at Ward Melville High School

Ward Melville High School is a closed campus for tenth, eleventh, and twelfth-grade students.

# ◆ POLICIES & PROCEDURES ◆

## Parent Conferences

The Board of Education encourages parent conferences with teachers as an effective means of communication between the home and school. Teachers have a responsibility to meet with parents to discuss student problems and progress. Formal parent/teacher conferences in elementary and secondary schools are scheduled in November, December, and March. Please see calendar pages for dates and times. When a parent requests a conference with a teacher, the teacher shall make every effort to arrange a mutually convenient time. Such conferences should be scheduled around the school day so as not to interfere with the instructional process.

## Homework

The Board of Education recognizes and encourages homework as a valuable and appropriate extension of activities begun in school. Homework provides excellent opportunities for developing good study habits, providing for individual differences and abilities, and developing initiative on the part of the student. Homework should be a properly planned part of the curriculum, extending and reinforcing the learning experience of the school.

Homework should help children learn by providing practice in the mastery of skills, experience in data gathering and integration of knowledge, and an opportunity to remediate learning problems.

Homework should help develop the student's responsibilities by providing an opportunity for the exercise of independent work and judgment.

The number, frequency, and degree of difficulty of homework assignments should be

based on the abilities, activities, and needs of the students. However, the homework grade is dependent on performance by the student and may not be used for disciplinary purposes.

Homework assignments should be coordinated as much as possible to avoid student overload, particularly at holiday or test times. Assignments should not be given in such a manner that they can only be done over a holiday.

As a valid educational tool, homework should be clearly assigned and its product carefully evaluated.

The Board believes that parental involvement in students' homework is essential to making homework an integral part of the educational program. Parents are expected to encourage and monitor homework assignments and, to the extent possible, provide conditions that are conducive to their successful completion. (Policy: 4730)

## Visitors to the Schools

Parents and other citizens may visit schools periodically during the course of the school year. Persons who are not students or staff must report immediately to the school visitors' desk and must provide a picture ID when they enter the building to obtain a visitor's pass. Student visitors from other schools, unless they have a specific reason and prior approval of the building principal, are not permitted to enter school buildings. For legal and other reasons, it is school policy not to permit student visitors unless there are extraordinary circumstances. Any unauthorized person who enters the school without specific reason or approval will be subject to charges of trespassing being filed. (Policy: 1240)

## Pregnant Students

The Board of Education recognizes the opportunity to receive an education as a prerequisite to leading a full and productive life. Therefore, pregnant students will be encouraged to continue participation in the public school program.

As soon as pregnancy is medically confirmed, the Board recommends that the student and her parent(s) or guardian(s) consult with the building principal and appropriate staff to plan an appropriate educational program.

Every effort will be made to see that the educational program of the student is disrupted as little as possible; that available student health and counseling services are provided; and that every opportunity is given to complete high school.

A minor under the age of 16 must continue her education. The student will be provided with a home instruction program if her physician certifies that there is a medical incident other than pregnancy that warrants home instruction. After delivery, the student will be expected to return to school.



# ◆ POLICIES & PROCEDURES • CODE OF CONDUCT ◆

## District Records

Under the Freedom of Information Law (FOIL), District records may be requested using the FOIL Form available on the District website or at the North Country Administration Center, and submitted to the Records Access Officer. Board Minutes and District Policies do not require the FOIL form and can be accessed on the District website and can also be viewed at the Emma S. Clark Library or the Administration Center. Copies of eligible records are available to the public for a 25 cent per page charge. (Policy: 1120)

## School Facilities

Community groups in the District may use school buildings and grounds for meetings and sports activities when they are not in use for school purposes. Applications must be made at least two weeks in advance. Applications and copies of the regulations governing the use of school facilities may be obtained from the school that the group wishes to use, and should be submitted to that school.

Groups wishing to use athletic facilities (including the pool at WMHS) should contact Erin Blaney, Executive Director of Health, Physical Education, Recreation and Athletics, at 730-4980 for information.

Fees charged for facilities use are established by the Board of Education. (Policy: 1500)

All participants and spectators shall park in designated lined stalls only. At no time should parking take place on grassy areas, along "yellow" curbing, or in "no parking/fire zones."

The community is advised that the District reserves the right to prosecute to the full extent of the law any individual found to be trespassing within the confines of the school

grounds or engaged in any other unlawful or unauthorized activity.

**Remember: Smoking is not permitted in buildings or on school grounds at any time before, during, or after school hours.**

## Video Surveillance

It is public knowledge that video surveillance systems may be in use and there should be no expectation of privacy in the areas under surveillance.

## Pesticide Notification Law

The Pesticide Notification Law went into effect July 1, 2001. This law applies to all instructional and administrative buildings and grounds, including all playgrounds and athletic fields. All questions relating to pesticide-related issues should be addressed to Kenneth Gray at 730-5078. The District follows the guidelines of Integrated Pest Management (IPM). These guidelines provide for the use of non-chemical procedures to address pest problems. In situations where IPM is not effective, the District will use chemical applications. All persons who wish to receive a 48-hour written advance notice of a pesticide application may register with the District for this notification by calling 730-5078 or emailing kgray@3villagecsd.org.

## Federal Asbestos Hazard Emergency Response Act (AHERA) of 1987

Pursuant to the Federal Asbestos Hazard Emergency Response Act (AHERA) of 1987, all public and non-public elementary and secondary schools are required to provide written notification to all persons in parental relation, faculty, and staff regarding the location of asbestos containing materials

within their facilities. Any individual may review a building's management plan by going to the school's main office and requesting it. Copies of all the District's management plans are available for review at the North Country Administration Center. For further information please call the District's asbestos designee, Kevin Warren at 730-5078.

## Code of Conduct Summary – 5300

The Board of Education is committed to providing a safe and orderly educational environment where students receive, and District personnel provide, quality educational services without disruption or interference. Three Village schools are also committed to maintaining a climate of mutual respect and dignity to promote learning within a safe environment.

Responsible behavior by students, teachers, other district personnel, parents, and other visitors is essential to achieving this goal.

According to Subsections of 5300.70, *Dissemination and Review*, this code must be reviewed and evaluated for effectiveness by the Board of Education annually.

Students must be provided a summary of the code at the beginning of the school year. New and current staff must be provided with a copy of the code. Parents/guardians of District students must be mailed a copy of the summary prior to the start of school.

The Code of Conduct is available in its entirety in the Board Policy manual at all district buildings, at the Emma S. Clark Library, and on the District website. Should you have any questions regarding the policy please contact Cheryl Pedisich, Assistant Superintendent for Education, Curriculum, Instruction, and Pupil Personnel Services, at 730-4060.

# ◆ POLICIES & PROCEDURES • CODE OF CONDUCT ◆

## Child Abuse

The District has established a set of procedures to guide school personnel in making swift and responsible reports of suspected incidents of child abuse or neglect. School personnel and members of the Board of Education are obligated by law to report suspected cases of child abuse. (Policy: 5460/5465)

## Dangerous Devices

In accordance with the Gun-Free Schools Act of 1994, a student found guilty of bringing a weapon onto school property is subject to suspension for one or more years.

With the exception of Police Officers and New York State Peace Officers, in the line of duty, no person shall have any weapon in their possession while on District property, or when participating in District activities regardless of location, or in any place or vehicle under District jurisdiction. A weapon is defined as 1) any instrument designed to fire a projectile, 2) any explosive or corrosive substance or 3) any other instrument or substance capable of inflicting physical harm, including but not limited to firearms, ammunition, knives, "stun guns", pyrotechnics, or dangerous chemicals. (Policy: 5312.2)

Suffolk County law prohibits the possession of box cutters on school grounds by individuals under twenty-one (21) years of age.

Students may not be in possession of laser pointers on school grounds. (Policy: 5312.2)

## Internet/Network Use

The Board of Education of the Three Village Central School District desires to have students and staff use modern technology to meet the

information needs of their work and assignments. As a result, the District will provide students with access to the Internet/Network. Access to the Internet/Network will enable students to explore thousands of libraries and databases. No student or staff may alter the configuration of the District network. The Board of Education has established safeguards to protect students as they use the Internet. The District's Internet access is protected by "blocking" software that safeguards against access to inappropriate materials.

Internet/Network access from school computers is reserved solely for educational purposes. The District reserves the right to monitor all Internet/Network access in order to maintain educational goals. Users have no expectations of privacy for any materials created, copied, downloaded, or accessed by the user on the workstation. Failure to comply may result in disciplinary action and/or revocation of computer access privileges. (Policy: 5300.21)

## Electronics

Radios, iPods, CD players, headsets, beepers, text messaging devices, cellular phones, electronic games, etc. are disruptive to the learning process. The use of these devices is prohibited during classes.

## Safety

For reasons of safety, there is to be no use on campus of items such as skateboards, skates, water pistols, or other similar toys/items. Frisbees are not permitted inside the building. Hackey sacks are permitted in designated areas during specific times.

## Smoking

Smoking is prohibited on all school district property (including athletic fields). This applies to staff and students, as well as to visitors. Students who smoke on school grounds are subject to out-of-school suspension for up to five school days. (Policy: 1530)

## Student Conduct on School Premises

Each building principal is responsible for enforcement of student conduct in his/her school during the day. He/she may suspend students for insubordination for up to five days. See school handbook for rules governing conduct on school premises. (Policy: 5300)

## Student Conduct on School Buses

Since the school bus may be regarded as an extension of the classroom, children are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving, and fighting will not be tolerated. It is important that those waiting for buses conduct themselves properly with respect to the rights and property of others.

If a child does not conduct himself/herself properly on a bus, such instances shall be brought to the attention of the child's assistant principal by the bus driver.

Children who become a serious disciplinary problem may have their riding privileges suspended by the principal. In such cases, the parents of the children involved become responsible for seeing that their children get to and from school safely. Any suspension shall be in accordance with the provisions of the Education Law. (Policy: 5300)

# ◆ CODE OF CONDUCT SUMMARY - 5300 ◆

## Student Dress Code

The responsibility for student dress and general appearance rests with individual students and parents. However, the Board of Education requires students to attend school in appropriate dress and jewelry that meet health and safety standards and do not interfere with the learning process. The Board also requires students to wear appropriate protective gear in certain classes and activities (i.e., family & consumer sciences, art, physical education, athletics, technology, and science lab). Hats, clothing, jewelry, and other attire which display an expression or insignia that is obscene or libelous, advocates prejudice or violence, promotes the use of or advertises drugs or alcohol, or is disruptive, are forbidden.

The building principal and other designated staff shall have the authority to require a student to change his/her attire should it be deemed inappropriate pursuant to this policy. For additional information please refer to the District policy. (Policy: 5300.2)

## Substance Abuse

It is the District's goal to provide a substance-free environment in the schools and to create and maintain a climate that encourages people with substance use problems to seek and receive help.

The school system is supportive of students who are resisting substance use and assists substance-involved students who seek help, while at the same time protecting the general student body and staff. Instructional units seek to educate students about the dangers of

illegal use of drugs, and the abuse of alcohol and tobacco, especially in young people.

The Board has adopted a policy prohibiting the possession, use, purchase, or sale of drugs or alcohol anywhere on school grounds (including in vehicles), at functions, and on field trips. Detailed procedures are spelled out that deal with penalties, staff disclosure, confidentiality, intervention, and treatment referrals. (Policy: 5312)

## Teacher Removal of a Disruptive Student

In Subsection 5300.05, *Definitions*, the Code defines a "disruptive student" as an elementary or secondary student, under the age of 21, who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom. In Subsection 5300.35, *Disciplinary Consequences, Procedures and Referrals*, a teacher may remove a disruptive student, from his or her classroom only, for up to two days. This subsection outlines the protocol that must be followed should a teacher find this to be necessary. Any disruptive student removed from the classroom by the classroom teacher shall be offered continued educational programming and activities until he or she is permitted to return to the classroom.

## Violent Student or a Substantially Disruptive Student

For the purpose of this Code of Conduct, a "violent student" means a student under the age of 21 who:

- 1) Commits an act of violence upon a school employee, or attempts to do so.
- 2) Commits, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at a school function, or attempts to do so.
- 3) Possesses, while on school property or at a school function, a weapon.
- 4) Displays, while on school property or at a school function, what appears to be a weapon.
- 5) Threatens, while on school property or at a school function, to use a weapon.
- 6) Knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function.
- 7) Knowingly and intentionally damages or destroys school district property.

For the purpose of this Code of Conduct, any student, other than a student with a disability, who repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom, will be suspended from school for at least five days. For the purpose of this Code of Conduct, "repeatedly is substantially disruptive" means engaging in conduct that results in the student being removed from the classroom by teacher(s) pursuant to Education Law 3214 (3-a) and this Code on four or more occasions during a semester.

# ◆ CODE OF CONDUCT SUMMARY - 5300 ◆

## Public Conduct on School Property

The District expects a high standard of conduct from its students, faculty, and support staff, as well as visitors to the school. The school will enforce a Code of Conduct which governs the conduct of all persons, whether or not their presence is authorized, upon any premises or property under the control of the District and used in its teaching, administrative, cultural, recreational, athletic, and other programs and activities.

The community is advised that the District reserves the right to prosecute to the full extent of the law any individual found to be trespassing within the confines of the school grounds or engaged in any other unlawful or unauthorized activity.

**Prohibited Conduct:** No person, either alone or with others, shall:

- 1) Intentionally injure any person or threaten to do so.
- 2) Intentionally damage or destroy school district property or the personal property of a teacher, administrator, other district employee, or any person lawfully on school property, including graffiti or arson.
- 3) Disrupt the orderly conduct of classes, school programs, or other school activities.
- 4) Distribute or wear materials on school grounds or at school functions that are obscene, advocate illegal action, appear

libelous, obstruct the rights of others, or are disruptive to the school program.

- 5) Intimidate, bully, harass, or discriminate against any person on the basis of race, color, creed, national origin, religion, age, gender, sexual orientation, or disability, including cyberbullying.
- 6) Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.
- 7) Obstruct the free movement of any person in any place to which this Code applies.
- 8) Violate the traffic laws, parking regulations, or other restrictions on vehicles.
- 9) Possess, consume, sell, distribute, or exchange alcoholic beverages, controlled substances, or be under the influence on either school property or at a school function.
- 10) Possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the school district.
- 11) Loiter on or about school property.
- 12) Gamble on school property or at social functions.
- 13) Refuse to comply with any reasonable order of identifiable school district officials performing their duties.
- 14) Willfully incite others to commit any of the acts prohibited by this Code.

- 15) Violate any federal or state statute, local ordinance, or Board policy while on school property or at a school function.

**Penalties:** Anyone who violates any of the provisions of these rules is subject to appropriate penalties, up to and including reprimand, detention, suspension, Superintendent's hearing, ejection, arrest, and/or prosecution. (Policy: 5300.65)

